

CITY COUNCIL AGENDA
SPECIAL MEETING
May 8, 2019
3:00 p.m.

1. CALL TO ORDER

Mayor Cooley called the meeting to order at 3:00 pm.

2. ROLL CALL

Councilmembers Morton, Powers, Peiler, Mayor Pro Tem Oels, and Mayor Cooley were present.

Interim City Manager Leslie Chrysler, Finance Officer Susan Scarlett, Public Works Director Todd Roberts and City Clerk Melissa Klundby were also in attendance.

3. ORDER OF BUSINESS

- A. Lake Davis Fish Stocking** - Receive a presentation and consider approval for the Mayor to sign a letter supporting a plan to plant brown trout in Lake Davis. Discussion, possible action.

Amber Mouser, California Department of Fish and Wildlife, presented that Council with information regarding the stocking of Brown Trout in Lake Davis and requested a letter of support from the Council.

Following the presentation and a brief discussion, Mayor Pro Tem Oels made a motion to sign a letter of support on behalf of the City Council of the City of Portola for the stocking of Brown Trout in Lake Davis. Councilmember Powers seconded the motion and it was unanimously carried.

- B. 2019/2020 Budget Workshop** – Discuss current City Finances. Review the draft budget worksheets for the 2019/2020 City Budget. Provide direction to staff for changes, additions and/or deletions. Discussion/Possible Action.

Finance Officer, Susan Scarlett, reviewed the proposed 2019/2020 City Budget. The Council further reviewed the utility rates and Mayor Pro Tem Oels noted that he would not like to see an increase this year. Following further discussion, the Council asked that staff bring back a scenario with no increase to the rates and a scenario with a 2.5% increase, in line with the proposed COLA (cost of living). Staff recommended that the Solid Waste Fee be reduced by \$1.00 and to leave the consumption rate the same. The Council concurred with this recommendation.

Susan also reported that a new department had been added for the Pool, this would allow staff to better track pool expenditures and revenues, these expenses and revenues were previously grouped with the parks department.

Mayor Pro Tem Oels also asked for a review of the term “stranded supplemental” and Susan reviewed this information.

Todd Roberts reviewed new regulations for the City discharge permits, which would add additional costs in engineering and staff costs to maintain discharge compliance.

The Council reviewed the list of ad-on’s presented. It was determined that the Master Plans and the Sewer Upgrades for the NPDES permitting were already in the budget and did not need to be in the list of ad-on’s. The Council requested that all of the listed ad-on’s be included in the budget and that staff include SCADA system upgrades (the electronic monitoring system for the water and sewer), an extended reach excavator, and a used side by side in the list.

The Council then discussed street repairs and the open asphalt bid, which would close on May 17, 2019.

Staff gave a brief presentation the work being done by a group called the Portola Improvement Coalition who are cleaning up trash in and around the City.

The Council requested that further budget discussion occur at the regular City Council meeting of May 22, 2019.

- C. **Review of Emergency Action on North Lift Station Upgrades**–Review finding that an emergency exists and dispensing with competitive bidding for upgrades needed at the Northside Sewer Lift Station. Consider continuing the emergency action, discussion, possible action.

Leslie Chrysler and Todd Roberts reported that public works is still working on the Northlift station. Mayor Pro Tem Oels made a motion to review the emergency and to find that an emergency still exists and to continue dispensing with competitive bidding for upgrades needed at the Northside Sewer Lift Station. Councilmember Morton seconded the motion and it was unanimously carried.

4. CLOSED SESSION

- A. **Public Employee Appointment** – Pursuant to Government Code Section 54957(b)(1); City Manager

The Council took a 5 minute recess at 5:07 pm and met in closed session at 5:15 pm. There was no reportable action from closed session.

5. ADJOURNMENT

The Council adjourned at 5:50 pm

Respectfully Submitted,

Melissa Klundby, City Clerk