

**PORTOLA CITY COUNCIL
SPECIAL MEETING MINUTES**

January 22, 2019

3:30 p.m.

1. CALL TO ORDER

2. ROLL CALL

Councilmembers Morton, Powers, Mayor Pro Tem Oels and Mayor Cooley were present.

Councilmember Peiler was absent

Interim City Manager Leslie Chrysler, Public Works Director Todd Roberts and City Clerk Melissa Klundby were also in attendance. City Attorney Steve Gross appeared telephonically.

3. CITY COMMUNICATIONS

A. Staff Communications

None

4. ORDER OF BUSINESS

- A. North Lift Station Upgrades**–Review Resolution 2383 describing the repairs and upgrades needed at the Northside Sewer Lift Station, finding that an emergency exists and dispensing with competitive bidding for such work. Discussion, possible action.

Public Works Director Todd Roberts reported that on January 14, 2019 the North Lift Station experienced a non-repairable mechanical failure of the #2 sewer lift pump. Todd reported that a new pump would run approximately \$12,000 to replace and that at this time the City has rented a 500gpm portable diesel pump (monthly cost of \$3,000) which is on standby incase the primary #1 pump fails, or if the sewer line flows exceed its capability. Todd reported that it is critical that the City waste as little time as possible resolving this matter, as an overflow could cost the City significant money in environmental fines.

Mr. Roberts further reported that in the current City budget there is an approved line item to update/retrofit the North Lift with a more current chopper style pumps.

Due to the emergency nature of this situation Staff recommended that the Council adopt Resolution No. 2383, declaring an emergency and dispensing with public bidding. This would allow the City to move forward with the retrofit of the North Lift Station with the necessary upgrades needed. Mr. Roberts also noted that this item will remain an item on all future agendas until the emergency is declared complete.

Finding no public comment or discussion Mayor Pro Tem Oels made a motion to adopt Resolution 2383 as presented. Councilmember Morton seconded the motion and it was carried unanimously during a roll call vote, with Councilmember Peiler recorded as absent.

5. ADJOURNMENT

The meeting was adjourned at 3:39 pm.

Respectfully Submitted,

Melissa Klundby, City Clerk