

**PORTOLA CITY COUNCIL
SPECIAL MEETING
FEBRUARY 6, 2019
5:00 P.M.**

CALL TO ORDER

Mayor Cooley called the meeting to order at 5:10 p.m.

ROLL CALL

Councilmembers Morton, Powers, Mayor Pro Oels and Mayor Cooley responded to the roll call. Councilmember Peiler was absent. Interim City Manager Leslie Chrysler, Finance Officer Susan Scarlett. Public Works Manager Todd Roberts and Accounting Technician Chancy Weaver were also in attendance.

PUBLIC COMMENT

There were no comments from the public.

ORDER OF BUSINESS

A. Finance Review/Budget Amendments

Finance Officer Susan Scarlett reviewed year to date finance reports with the City Council. She explained that the City was seeing a slight increase in revenues and noted that most expenditures were at an expected level for this time of year. She pointed out the property tax revenue that has been slowly increasing since the 2013/2014 fiscal year. She also explained that the recent revision to the zoning ordinance impacted the expenditures in the Planning Department.

Councilmember Peiler arrived at the meeting at 5:30 p.m.

Ms. Scarlett continued to review proposed budget amendments for the current fiscal year. She requested the Council consider amendment to provide an increase to the Interim City Managers hourly pay rate, an increase for the street lighting expense to cover a rate increase and an increase in the planning department to cover the zoning ordinance amendment revision and updates to the housing element, safety element and general plan.

After a brief discussion it was moved by Councilmember Powers, seconded by Mayor Pro Tem Oels to approve the budget amendments a presented. All members present voted in favor.

B. Fiscal Year 2019/2020 Goal Setting

Interim City Manager Leslie Chrysler reviewed the goals established by the City Council for the current fiscal year and outlined the progress made since the previous goal setting process. She provided the Council with a list of items that are currently being worked on by City staff and discussed how they could be used as goals for the upcoming fiscal year. The list included:

1. Development of avenues for better communication with the community
2. Beautification and Blight Removal
3. Long Term Plan for Emergency Services
4. Infrastructure Improvements
5. Electric and Energy upgrades
6. Review of Development & Building regulations
7. Revision of cannabis regulations

The Council discussed the items listed and agreed with staff's assessment of the issues needing to be worked on. Ideas were presented relating to communication efforts with the public including more use of social media outlets and electronic resources. There was also continued discussion regarding fire services in the City and surrounding districts. Staff briefly touched on the need to revise the cannabis regulations due to changes in the State regulations.

ADJOURNMENT

There being no further business to discuss the meeting was adjourned at 6:45 p.m.

Leslie Chrysler
Interim City Manager

Special Meeting
February 6, 2019