

**PORTOLA CITY COUNCIL  
MEETING MINUTES  
August 23<sup>rd</sup>, 2017  
6:00 p.m.**

**1. CALL TO ORDER**

Mayor Morton called the meeting to order at 6:00 pm.

**2. PEDEGE OF ALLEGIANCE**

Mayor Morton led the Council in a moment of silence and then led the Council in the reciting of the pledge of allegiance.

**3. ROLL CALL**

Councilmember Oels, Powers, Reynolds, Mayor Pro Tem Cooley and Mayor Morton were present. City Manager Robert Meacher, Finance Officer Susan Scarlett, City Attorney Steve Gross and City Clerk Melissa Klundby were also in attendance.

**4. PUBLIC COMMENT**

Patty Clawson, Big Fish Creations, presented the Council with information on the Charles O Sweetwood, Centennial Rededication on September 9<sup>th</sup>, 2017 held at the Western Pacific Railroad Museum.

Dave Rudolph presented the Council with defensible space checklist he had created as part of the Firewise Community project.

BJ Pearson read a Letter to the Editor from Bill Mainland regarding his disapproval of the appointment of Debra Reynolds to the Council. Mr. Pearson noted that he will be back over the course of the next 5 Council meetings to “take on” each Council member individually; noting that the Council will “not like what he is going to say”.

Ron Malakar, stated that while he is a friend of BJ Pearson, he disagrees with Mr. Pearson’s criticism of the appointment of Debra Reynold. Mr. Malakar reported he is glad the Council appointed a new person to the Council and requested that the Council focus on road repairs.

**5. CITY COMMUNICATIONS**

**A. City Council/Committee Reports**

Councilmember Oels reported he had attended a meeting of the Big Fish Ad Hoc Committee, the Transportation Committee meeting and reported that he will be working in the FireWise booth at the Railroad Days event.

Councilmember Powers reported he had attended the Plumas LAFCo and Plumas Transportation meeting.

Mayor Pro Tem Cooley reported he had attended the Plumas LAFCo meeting and a meeting of the Big Fish Ad Hoc Committee. Mayor Pro Tem Cooley also read a letter from the Chester Fire Department commending the Portola Volunteer Fire Department for their assistance on the Minerva Fire.

Mayor Morton reported that she had also attended the Plumas LAFCo meeting and three meetings of the Railroad Days Committee.

## **B. City Manager Report**

City Manager Meacher reported that he had attended several Railroad Days Committee meetings, attended meetings of the Mural Committee, and met with Disc Golf designers regarding a potential Disc Golf course on the Riverwalk. Mr. Meacher also reported that John Hodgson is working on fire hazard removal on the Portola 192 project area.

Chuck Brashear, Community Services Officer, reported that 11 abatements had been completed, 10 new abatements had been initiated, and that he had taken 1 dog into Quincy since the last Council meeting.

Tom Valentino reported that the landfill inspection of June 28<sup>th</sup>, 2017 was very favorable and thanked Public Works Director Todd Roberts, for his work in maintaining the landfill to all state regulatory standards.

## **C. Staff Communications**

None

## **6. CONSENT CALENDAR**

**A. Minutes** – Adopt the minutes of the City Council regular meeting held on August 13, 2017.

**B. Claims** – Adopt Resolution No. 2328 authorizing payment of claims for the period of August 5, 2017 through August 18, 2017.

Finding no public or Council comment, Councilmember Powers made a motion to adopt the minutes of the City Council meeting held on August 13, 2017 and Resolution No. 2328 authorizing payment of claims for the period of August 5, 2017 through August 18, 2017. Councilmember Oels seconded the motion and it was unanimously approved through a roll call vote.

## **7. PRESENTATIONS**

None

## **8. ORDER OF BUSINESS**

**A. Intermountain Disposal Franchise Agreement** – Review and consider approval of the Amended and Revised Franchise Agreement for refuse collection in the City of Portola. Discussion, possible action and/or direction to staff.

Tom Valentino provided the Council with an Amended and Revised Franchise Agreement for refuse collection in the City of Portola. Mr. Valentino reported that the agreement is the result of meetings with the Infrastructure Committee over the past two years and direct negotiations between City staff and

management of Intermountain Disposal Company. He then reviewed the amendments and changes from the current agreement with the Council.

Mayor Morton then asked for public comment and Mike Matus raised concerns over making the property owner responsible for the service. The Council then reviewed the changes to the agreement and finding no further comment Councilmember Oels made a motion to approve the Amended and Revised Franchise Agreement for refuse collection in the City of Portola as presented. Councilmember Powers seconded the motion and it was unanimously approved during a roll call vote.

- B. Intermountain Disposal Request for Waste Collection Fee Increase** – Review information relating to a request from Intermountain Disposal for a fee increase pursuant to its Franchise Agreement. Consider commencing the Prop 218 process to implement the fee increase. Discussion, possible action and/or direction to staff.

Tom Valentino reported that in conjunction with the City Council’s approval of the amended and revised franchise agreement with Intermountain Disposal, a change in fees will be necessary effective November 1, 2017. Mr. Valentino explained that the City of Portola must provide written notice to all property owners within the city of the proposed fee increase, conduct a public hearing on the increase, and allow property owners to file written protests to the city of the proposed rates. If a majority of property owners file a written protest, the fee increase cannot become effective. Mayor Morton asked for public comment and finding none Councilmember Powers made a motion to approve the increased refuse collection fees, effective November 1, 2017, and commence the procedural requirements of Proposition 218. Mayor Pro Tem Cooley seconded the motion and it was unanimously approved.

- C. FEMA Project Overview** – Receive a report from the Public Works Director regarding 2017 Storm repairs relating to roads and funding with FEMA. Discussion and direction to staff.

City Manager Meacher gave a brief report on the status of the repairs relating to roads and funding with FEMA. The Council concurred that staff should do whatever necessary to continue with the repairs. City Manager Meacher noted this item will be continued.

- D. Ad Hoc Committee Report** - Report from Ad Hoc committee designated by the Mayor to work with Big Fish Creations for coordination of scope of work. Discussion of marketing goals and direction for Big Fish Creations. Discussion and direction to Ad Hoc Committee and/or staff.

Mayor Pro Tem Cooley presented the Council with information following several meeting of the Ad Hoc committee designated by the Mayor to work with Big Fish Creations for coordination of their scope of work. Patty and Michael Clawson, Big Fish Creations then presented the Council with two short clip promotional videos. Following the presentation of the videos, Councilmembers Powers raised concerns over the video promoting the Electric Bike Event in Sierra Valley at the Sierra Touring Company ranch property. Councilmember Powers reported that he does not see the correlation between this event and the City of Portola and noted that he does not believe that the City should be spending its promotional dollars paying for the creation of a video which features and promotes a “for profit” business not located in the City limits or sphere.

Patty Clawson reported that this type of marketing will have a “trickle-down” effect for the City and gave a verbose discussion on their marketing work, style, and strategy for the City of Portola. Mayor Pro Tem

Cooley noted that Big Fish Creations have indicated they are overdrawn on hours per their monthly retainer and the Council discussed requesting they focus on developing marketing for fire safe community status. Councilmember Powers noted that spurring interest in moving to Portola and marketing to the Reno market would be a productive use of their time.

Following further extensive conversation, the Council requested that the Ad Hoc Committee continue to work with Big Fish Creations to develop a work flow that focuses on measurable and deliverable returns for the marketing dollars being spent. Staff noted this item would be re-agendized for a future meeting.

- E. **Medical/Recreational Marijuana/Cannabis**-Review and discuss issues relating to medical and recreational marijuana/cannabis in the City of Portola City limits. Discussion and direction to staff.

The Council began a discussion regarding the direction they would like staff to focus on for the creation of a City Ordinance regarding medical and recreational marijuana/cannabis in the City of Portola. Steve Gross, City Attorney outlined the various areas an ordinance would need to cover and City Clerk, Melissa Klundby reviewed the calendar and timeline the Council would need to adhere to, in order to have an ordinance in effect by January 1, 2018.

Following further discussion the Council requested that staff bring to the next City Council meeting an Ordinance that banned all aspects of commercial and recreational marijuana/cannabis in the City of Portola City limits and giving the Council options for restricting personal residential growing. Staff noted this item would be re-agendized for the next meeting.

## **9. CLOSED SESSION**

A. None

## **10. ADJOURNMENT**

The meeting was adjourned at 8:11 pm.

Respectfully Submitted,

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Melissa Klundby, City Clerk