

Code Compliance Officer (Full-time)

Under general supervision, performs a variety of non-hazardous, non-sworn, front-line law/code enforcement functions. Enforces local and state laws and regulations including applicable ordinances, codes and regulations relating to zoning, land use, public nuisance, building codes, health & safety, blight, animal control, parking, abandoned vehicles and other matters of public concerns. Serves as a resource and provides information on City regulations to property owners, residents, businesses, the general public and other agencies. **Qualifications:** Knowledge of law enforcement theory, principles and practices and their application to a wide variety of services and programs. High School graduate and a combination of training, education and experience which has provided the knowledge, skills and abilities necessary to satisfactory job performance. Possession of a valid California driver's license and a good driving record; able to read and write the English language; ability to pass an extensive background investigation. Possession of or ability to obtain within one year passage of a certified PC 832 Course, Traffic Accident Investigation Course, Code Enforcement Course, Animal Control Course.

Compensation: \$18.07-\$22.96 per hour, DOQ and a generous benefit package. For further information, a complete job description and to obtain City application, visit the City's web site www.ci.portola.ca.us or contact: Portola City Hall, PO Box 1225, 35 Third Avenue, Portola, CA 96122, (530) 832-6803, FAX: (530) 832-5418 E-mail: m.klundby@ci.portola.ca.us Deadline for submittal of cover letter, resume and application: **September 24, 2018, 5:00 p.m.**

The City of Portola is an Equal Opportunity Employer.