

CITY OF PORTOLA

CITY COUNCIL REGULAR MEETING AGENDA

Regular Meeting
Wednesday, May 9th, 2018
6:00 p.m.



City Hall Council Chambers
35 Third Avenue
Portola, CA 96122

Councilmembers

Mayor Pat Morton
Mayor Pro Tem Tom Cooley
Councilmember Bill Powers
Councilmember Phil Oels
Councilmember Debra Reynolds

City Staff

Public Works Director Todd Roberts
Finance Officer Susan Scarlett
City Attorney Steve Gross
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

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REGULAR MEETING
May 9th, 2018
6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

B. Staff Communications

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. **Minutes** – Adopt the minutes of the City Council regular meeting held on April 25th, 2018 and the Special Meeting held on May 2nd, 2018.

B. **Claims** – Adopt Resolution No. 2348 authorizing payment of claims for the period of April 21st, 2018 through May 4th, 2018.

7. PRESENTATIONS

None

8. ORDER OF BUSINESS

A. **Asphalt Concrete Material Bid** - Bid Opening and Award for Asphalt Concrete Material (Delivery) Bid No. 2018-001. Discussion and/or possible action.

- B. **Interim City Manager Contract Approval and Appointment** – Discuss and review City of Portola, Interim City Manager Contract and appointment. Discussion, possible action.

- C. **Resolution 2348-** Review Resolution 2349- *A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.* Discussion and/or possible action.

- D. **Resolution 2349-**Review Resolution 2350- *A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA, CALIFORNIA REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE.* Discussion and/or possible action.

- E. **Ordinance 350-** Approval of Ordinance 350, An Ordinance of the City of Portola, County of Plumas Amending Chapter 17 of the Portola Municipal Code to add Provisions for Emergency Shelters and Transitional Housing Pursuant to the City of Portola Housing Element and Senate Bill 2 Requirements. Discussion, possible action.

9. CLOSED SESSION

- A. None

10. ADJOURNMENT