

CITY OF PORTOLA

CITY COUNCIL SPECIAL MEETING AGENDA

Special Meeting
Wednesday, February 7th, 2018
1:30 p.m.



City Hall Council Chambers
35 Third Avenue
Portola, CA 96122

Councilmembers

Mayor Pat Morton
Mayor Pro Tem Tom Cooley
Councilmember Bill Powers
Councilmember Phil Oels
Councilmember Debra Reynolds

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
Finance Officer Susan Scarlett
City Attorney Steve Gross
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

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1. CALL TO ORDER

2. CLOSED SESSION

A. **Public Employee Performance Evaluation** - Closed session pursuant Government Code section 54957, Mid-Year City Manager performance review.

3. ORDER OF BUSINESS – RETURN TO OPEN SESSION - To begin at 3:00 pm or as soon thereafter as possible

A. **Finance Review** – Review of Finances from City Finance Officer Susan Scarlett. Discussion, possible action.

B. **City Council Budget Workshop** - The City Council and staff will engage in general discussions relating to goals and budget setting for the coming fiscal year. Action may be taken in the form of direction to staff, setting priorities, or developing schedules.

4. ADJOURNMENT