

CITY OF PORTOLA

FINANCE & ADMINISTRATION COMMITTEE

Tom Cooley

Pat Morton

AGENDA

SPECIAL MEETING

March 14th, 2018
3:00 pm
Portola City Hall
35 Third Avenue, Portola

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

1. **Call To Order**
2. **Roll Call**
3. **Public Comment**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the Committee from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the Committee during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

4. **Order of Business**

- A. **Frisbee Disc Course** - Review and discuss Houck Designs, Memorandum of Understanding (MOU) and use of Union Pacific Grant funds and additional funds for Frisbee Disc Course Design. Discussion, possible recommendation to City Council.
- B. **Sierra Buttes Trails Stewardship**- Discuss Sierra Buttes Trails Stewardship request for funding partnership on outdoor events in the Portola City Park for June 2nd, 2018. Discussion, possible recommendation to City Council.
- C. **City Manager Position**- Review and discuss City Manager Contract and City Manager position and selection process, job description and timeline. Discussion, possible recommendation to City Council.

5. **Adjourn**