

**REGULAR MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
MARCH 24, 2021 | 6:00 P.M.**

1. CALL TO ORDER

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Member of the public were able to join the meeting via Zoom live streaming. Mayor Powers called the meeting to order at 6:00 p.m.

2. ROLL CALL

Councilmembers Tom Cooley, Phil Oels, Stan Peiler, Mayor Pro Tem Pat Morton, and Mayor Bill Powers responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, City Planner Karen Downs, and Deputy City Clerk Tara Kindall were also present.

3. PUBLIC COMMENT

Mayor Powers called for any public comment. There were no comments submitted in writing prior to the meeting and no one on the Zoom meeting platform engage in making any comments via the live streaming or chat platform.

4. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

Councilmember Cooley reported that he attended two Fire Study Group meetings and a Plumas LAFCo Budget Committee meeting.

Councilmember Oels reported that he attended a Firesafe meeting, a Disc Golf Ad Hoc Committee meeting, did some footwork for the Firesafe Council in Quincy, toured the firehouse, and attended a Community Development Committee meeting.

Councilmember Peiler attended two Community Development Committee meetings.

Mayor Powers reported that he was a substitute teacher this week and missed the Tri-County meeting due to this. He also joined the subcommittee for the Sierra Buttes Trails Stewardship that covers the Graeagle/Portola area.

Mayor Pro Tem Morton reported that she attended a Disc Golf Ad Hoc Committee meeting, toured the southside fire hall, Little League is up and running, and attended two Emergency Services meetings.

B. Staff Communications/Fire Report/Sheriff’s Report/Air Quality Report

Gay with Beckwourth Fire reported there will be a wildland fire fighting training course and structure training course. Earlier this year they did ice rescue training.

Melissa Klundby with Air Quality reported that they are done with the wintertime curtailment. From November 2020 through February 2021 there were 11 curtailment days. Beginning on April 1st they will be sponsoring the curbside green waste programs four months this year and they will also be sponsoring the free month of May green waste disposal at the Delleker Transfer Station.

C. City Manager Report

City Manager Knox reported that they held the General Plan meetings and have seen a drop off on community engagement, there were two Infrastructure Committee meetings, a new Accounting Technician has been hired, she participated in the firehouse tours, Public Works have been prepping the parks, pool and ballfields, starting lifeguard hiring, met with CivicPlus about the new website redesign, Disc Golf Ad Hoc Committee meeting, she has been notified of two grants Cal Fire Fuel Reduction Grant and the CDBG CV 2 and 3 for Covid specific items, and she has reviewed the Incode contracts and continues work on that project.

5. CONSENT CALENDAR

Councilmember Oels moved and Councilmember Peiler seconded a motion to approve the consent calendar as submitted:

A. Minutes – Adopt the minutes of the City Council Regular meetings held on November 12, 2020 and December 9, 2020, and the Special meetings held on November 30, 2020 and December 21, 2020.

B. Claims – Adopt Resolution No. 2459 authorizing payment of claims for the period of February 19, 2021 through March 17, 2021.

Accounts Payable:	\$ 94,512.99
Payroll:	<u>\$ 79,844.81</u>
Total:	\$ 174,357.80

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.
Roll call vote, no: none.

6. ORDER OF BUSINESS

A. Public Comment – 2021/2022 Budget Preparation.

Finance Officer Scarlett stated that the April 14th meeting will also include public comment on the Budget. There were no public comments.

B. Intermountain Disposal (IMD) Curbside Recycling Increase Request.

City Manager Knox stated that several months ago IMD came to the City with several different franchise agreement amendment requests. This item tonight addresses the remainder of the items in the request. The Council has previously addressed the other amendments requests. The Infrastructure Committee has met several times with IMD and Solid Waste Consultant Tom Valentino to review these rate increases in detail. These are special/optional rates. There is a correction to the staff report regarding the fee for the bear resistant commercial bins. It's listed as \$12.93 per month in the staff report, however that's incorrect, it should be \$18.41 per month as indicated on the rate sheet. Staff is looking for direction from Council if they agree to amend the solid waste ordinance to include property owners as the responsible party for IMD collection services this would be in lieu of deposits that IMD had initially requested. Additionally, regarding commercial recycling fees a suggestion to de-regulate the rates was brought up which would allow IMD to charge market rates for that service. There is currently a lot of fluctuation in the recycling market. The Infrastructure Committee recommends approval of the items included in the staff report and the attached material. Tom Valentino commented that there was a lot of detail that Staff and the Infrastructure Committee reviewed regarding the rates. Recycling fees, and green waste rates were very low in respect to handling and disposal expenses. IMD can only change rates with Council approval.

Councilmember Cooley moved and Councilmember Oels seconded a motion to approve the special rates, for staff to begin work on amending the solid waste ordinance and agree for IMD to use market rates for establishing commercial recycling rates.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.

Roll call vote, no: none.

C. COVID-19 Update.

Plumas County is now in the orange tier. Vaccines are available and information for those are available on the Plumas County website. City Manager Knox reviewed the three main items for Council's consideration every 60 days. Those items are: Utility Billing – continue to not assess penalties and late fees; City Hall – main lobby still closed for safety purposes; Emergency Proclamation – is it still appropriate for the City to operate under the emergency proclamation.

Councilmember Oels moved and Mayor Pro Tem Morton seconded a motion to continue the Emergency Proclamation.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.
Roll call vote, no: none.

7. ADJOURNMENT

There being no further business Mayor Powers adjourned the meeting at 6:44 p.m.

Tara Kindall, CMC
Deputy City Clerk