

**SPECIAL MEETING MINUTES  
PORTOLA CITY COUNCIL  
35 THIRD AVENUE | PORTOLA, CA 96122  
DECEMBER 21, 2020 | 4:00 P.M.**

**1. CALL TO ORDER**

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Member of the public were able to join the meeting via Zoom live streaming. Mayor Powers called the meeting to order at 4:03 p.m.

**2. ROLL CALL**

Councilmembers Tom Cooley, Phil Oels, Mayor Pro Tem Pat Morton, and Mayor Bill Powers responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, and Deputy City Clerk Tara Kindall were also present. Councilmember Stan Peiler was absent.

**3. PUBLIC COMMENT**

There were no comments submitted in writing prior to the meeting and no one on the Zoom meeting engaged in making any comments via the live streaming or chat platform.

**4. ORDER OF BUSINESS**

**A. Intermountain Disposal 2021 Rate Increase – Public Hearing for Resolution No. 2452.**

City Manager Knox explained that per the franchise agreement with Intermountain Disposal, the company is entitled to annual rate adjustment request. In simplified terms the adjustment is based off the consumer price index and diesel retail prices, however, the staff report outlines the calculation by Tom Valentino, the City’s Solid Waste Consultant. The staff report defines the percentage changes in each category for collection rates. Additionally, City Manager Knox stated that there was an error in the original calculation in which the Delleker Transfer Station increase for disposal was applied to a few services that it shouldn’t have been applied to. Those services were replace carts, recycling, and green waste services. The newly calculated rates provided today removes the fee increase for disposal for those specific services. For compliance with Proposition 218 a public hearing must be held to consider the rate increase. The City received a protest letter and email comment which was read into the record by the Deputy City Clerk. City Manager Knox wanted to point out that there was a decrease in the CPI and fuel, while there is an increase in the Delleker Transfer Station fees. The Mayor then opened the public hearing at 4:10 p.m.

Richard Ross with Intermountain Disposal spoke to the comments received and stated he would be happy to answer any questions. Mayor Powers asked a question concerning the collection of recyclables being listed on the bill separately. Richard

stated that those charges are listed separately on the customer's bill. Mayor Powers called for more questions or comments and hearing none closed the public hearing at 4:13 p.m. A citizen had a couple of questions concerning the population of Portola and what the rate increases would be and what the schedule for pick up was. Councilmember Oels moved and Councilmember Cooley seconded a motion to approve Resolution No. 2452 – A Resolution of the City Council of the City of Portola adopting waste collection and residential recycling rates.

Roll call vote, yes: Cooley, Oels, Morton, and Powers. So carried.

Roll call vote, no: none.

## **5. Adjournment**

There being no further business Mayor Powers adjourned the meeting at 4:17 p.m.

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Tara Kindall, CMC  
Deputy City Clerk