

**REGULAR MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
SEPTEMBER 23, 2020 | 6:00 P.M.**

1. CALL TO ORDER

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Member of the public were able to join the meeting via Zoom live streaming. Mayor Oels called the meeting to order at 6:00 p.m.

2. ROLL CALL

Councilmembers Tom Cooley, Pat Morton, Stan Peiler, Mayor Pro Tem Bill Powers, and Mayor Phil Oels responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, Deputy City Clerk Tara Kindall, and Code Compliance Officer Kevin Sankey were also present.

3. PUBLIC COMMENT

Mayor Oels called for any public comment. Ruben Lopez of Portola thanked everyone for their help with SB793. There were no other comments submitted in writing prior to the meeting and no one on the Zoom meeting platform engage in making any comments via the live streaming or chat platform.

4. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

Mayor Pro Tem Powers reported that he attended a Transportation Commission and a Sierra Valley Groundwater District meeting.

Councilmember Peiler stated that he did not attend any meetings. He has noticed that the Abandoned Vehicle Abatement is coming along as he sees many cars with red tags on them. He wondered if there is an ordinance that states how long someone is allowed to place a “free” piece of furniture at the curb. He also spoke to some young people at the skate park about vandalism.

Councilmember Morton reported that the Angel Tree project will be held again this year and she attended two Fire meetings.

Councilmember Cooley reported that he attended Beckwourth Fire District Board meeting and a Fire Ad-Hoc Committee meeting. He also participated in two online seminars about public outreach and communication.

Mayor Oels stated that he attended the Transportation Commission meeting.

B. Staff Communications/Fire Chief Report

Finance Officer Scarlett reported that she attended the Transportation Commission meeting and had a CALPers webinar tomorrow.

C. City Manager Report

City Manager Knox reported that the Portola supplement to Living with Fire is out. The City has received three appeals for the CUP Monopine Tower. There will be an agenda item at the next meeting to go over the appeal procedures and choose a date for the appeal hearings. City Attorney Gross stated that as Council is the appellate body for these appeals it is important that they remain fair and impartial and not consider any information until the appeal hearing itself. Mayor Oels mentioned that he will have to recuse himself from the appeal hearing. Digital Path has withdrawn their request to use the Southside Fire Station roof to install an internet antenna. Beckwourth Fire District approved the contract with the City of Portola. Vandalism is still occurring, and we continue to look at ways to enhance and increase surveillance.

5. CONSENT CALENDAR

Councilmember Morton moved and Councilmember Cooley seconded a motion to approve the consent calendar as submitted:

A. Minutes – Adopt the minutes of the City Council Regular meeting held on August 26, 2020.

B. Claims – Adopt Resolution No. 2445 authorizing payment of claims for the period of September 5, 2020 through September 18, 2020.

Accounts Payable:	\$ 83,681.24
Payroll:	<u>\$ 27,889.75</u>
Total:	\$111,570.99

Roll call vote, yes: Cooley, Morton, Peiler, Powers, and Oels. So carried.

Roll call vote, no: none.

6. ORDER OF BUSINESS

A. Riverwalk Trail Rehabilitation Project.

City Manager Knox reviewed the Riverwalk Trail Rehabilitation project. She stated that the Plumas County Transportation Commission may be able to provide some funding for the project. The City Engineer has determined that the proposed project is exempt from CEQA pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities). Mayor Pro Tem Powers moved and Councilmember Cooley seconded a motion to approve Resolution No. 2446: *A Resolution of the City Council of the City of Portola finding that the Riverwalk Trail Rehabilitation Phase 1 Project is exempt from the California Environmental Quality Act and directing the filing of a Notice of Exemption upon project approval.*

Roll call vote, yes: Cooley, Morton, Peiler, Powers, and Oels. So carried.

Roll call vote, no: none.

B. Siren Alert.

City Manager Knox stated that this agenda item has been requested to provide the Council with the opportunity to talk about the siren as an emergency alert system. The only siren that currently exists is located on top of the Southside Fire Station, however the wiring to turn the siren off and on has malfunctioned. Discussion ensued. Council consensus was to have Staff continue looking into this by reaching out to the Sheriff's department and find out about the cost to make the siren usable.

Councilmember Peiler circled back and suggested to the rest of Council that it might be a good idea to have signage about possible prosecution if individuals are caught vandalizing property in an effort to help cut down on the vandalism that we are seeing right now. A brief discussion ensued.

7. CLOSED SESSION

A. Public Employee Performance Evaluation.

Council went into closed session at 6:52 p.m. pursuant to Government Code § 54957, City Manager. Council returned to Regular Session at 8:08 p.m.

8. Adjournment

There being no further business Mayor Oels adjourned the meeting at 8:08 p.m.

Tara Kindall, CMC
Deputy City Clerk