

**REGULAR MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
JULY 22, 2020 | 6:00 P.M.**

1. CALL TO ORDER

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Member of the public were able to join the meeting via Zoom live streaming. Mayor Oels called the meeting to order at 6:17 p.m.

2. ROLL CALL

Councilmembers Tom Cooley, Pat Morton, Stan Peiler, Mayor Pro Tem Bill Powers, and Mayor Phil Oels responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, Deputy City Clerk Tara Kindall, and Code Compliance Officer Kevin Sankey were also present.

3. PUBLIC COMMENT

Mayor Oels called for any public comment. There were no comments submitted in writing prior to the meeting and no one on the Zoom meeting platform engage in making any comments via the live streaming or chat platform.

4. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

Mayor Pro Tem Powers attended a Transportation meeting, a conference call, a CAMP steering committee, California Cities wildfire response webinar, coming up he will be touring the Feather River Land Trust, attending a LAFCo meeting and, a Tri-County meeting.

Councilmember Cooley attended several committee meetings for the Local Emergency Services Study Group and has been doing fuel reductions work at the west end park area.

Councilmember Morton reported she has been busy getting signature on her nomination papers.

Councilmember Peiler attended a Community Development meeting.

Mayor Oels also attended the Community Development meeting and Transportation meeting.

B. Staff Communications/Fire Chief Report

There was no Fire Chief report.

Deputy City Clerk Kindall state that nomination packets are available to anyone who is interested and nomination papers are due on August 7, 2020.

C. City Manager Report

City Manager Knox stated that vandalism continues to be a problem. Considerable staff time is used cleaning up the vandalism. Any suggestions Council may have is welcome. The new net at the tennis courts has been broken. The skate park has litter, someone left a couch there, and there is graffiti also. Port-a-Potty’s have been tipped over, set on fire, and had crowbars placed in them. Someone broke the clock at the Clock Park with a rock. A solar streetlight was broken. The basketball court has graffiti. We do have cameras now and will be placing more. Councilmember Peiler suggested some signage that states the punishment for vandalism as a possible deterrent for the problem. The Plumas County Transportation Commission is in the process of considering funding the Riverwalk resurfacing project. The AVA program is in full swing. There are few issues with traffic and speeding on north Gulling that are being worked on. The pool is being painted. The street sweeper equipment will arrive soon. We are working on chipping and green waste of material at old landfill. The Alliance for Workforce Development has received masks and hand sanitizer to be distributed to businesses for their employees. The City is helping organize a way to distribute those resources. There are a few wildfires in the area.

5. CONSENT CALENDAR

Mayor Pro Tem Powers moved and Councilmember Morton seconded a motion to approve the consent calendar as submitted:

- A. Claims** – Adopt Resolution No. 2441 authorizing payment of claims for the period of July 2, 2020 through July 17, 2020.

Accounts Payable:	\$ 183,923.53
Payroll:	<u>\$ 42,870.69</u>
Total:	\$ 226,794.22

Roll call vote, yes: Cooley, Morton, Peiler, Powers, and Oels. So carried.

Roll call vote, no: none.

6. ORDER OF BUSINESS

A. Civic Spark Fellow Presentation.

Carissa Bradley, our CivicSpark Fellow, has been working with the City on this wildfire preparedness and evacuation planning project. She is here tonight to make her final presentation to Council. She then gave an overview of the work she was able to accomplish. Discussion ensued. There was no public comment on this issue. Council thanked Ms. Bradley for her work on this project.

B. Fire Service Assessment.

Resolution No. 2442 authorizing Plumas County to place the Fire Service assessment on the tax roll has been brought forward to Council for their consideration. This is an annual resolution that the City works in conjunction with the County to complete by the deadline of August 10, 2020.

A Resolution of the City Council of the City of Portola Requesting Collection of Charges on Tax Roll.

Councilmember Cooley moved and Councilmember Morton seconded a motion to adopt Resolution No. 2442.

Roll call vote, yes: Cooley, Morton, Peiler, Powers, and Oels. So carried.

Roll call vote, no: none.

C. COVID-19 Update.

City Manager Knox stated that Plumas County now has 27 cases. At the last Regular Session meeting Council asked Staff to place additional signage and face covering enforcement on this agenda. Plumas County has provided signage for the City which is what is up at this time. City Manager Knox reached out to several other communities to poll them about face covering enforcement. Most entities responded that they are still at the educational stage vs. punitive enforcement action. City Manager Knox outlined the different options for Council to consider regarding face covering enforcement. There is no public comment on this item. Discussion ensued. Council consensus was not to pursue enforcement of face coverings right now. Council directed Staff to acquire some larger signs and a couple of more signs in areas that don't already have one.

7. ADJOURNMENT

There being no further business Mayor Oels adjourned the meeting at 7:31 p.m.

Tara Kindall, CMC
Deputy City Clerk