

**REGULAR MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
May 27, 2020 | 6:00 P.M.**

1. CALL TO ORDER

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Members of the public were able to join the meeting via Zoom live streaming. Mayor Oels called the meeting to order at 6:05 p.m.

2. ROLL CALL

Councilmembers Tom Cooley, Pat Morton, Stan Peiler, Mayor Pro Tem Bill Powers, and Mayor Phil Oels responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, Deputy City Clerk Tara Kindall, and Code Compliance Officer Kevin Sankey were also present. Public Works Director Todd Roberts joined the meeting at 6:56 p.m.

3. PUBLIC COMMENT

Mayor Oels called for any public comment. There were no comments submitted in writing prior to the meeting and no one on the Zoom meeting platform engaged in making any comments via the chat platform.

4. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

Mayor Pro Tem Powers reported he participated, via zoom, in a Transportation Commission meeting, a CAMP meeting, an Infrastructure Committee meeting, and two different sessions of the State of Mental Health Policy Workgroup in Sacramento. He also stated he and Councilmember Cooley picked up pine needles as well.

Councilmember Cooley reported that he attended a tour of the fire on the north side of Gold Mountain, sponsored by the Gold Mountain Community Services District, which occurred approximately two weeks ago. Eight acres were burned by the fire. It was a very interesting wrap-up of what went on and what was learned in the process of fighting the fire. He also attended an Infrastructure Committee meeting and helped haul off some pine needles and cones at the West End Park.

Councilmember Morton reported that she participated in a Scholarship Committee meeting.

Councilmember Peiler reported that a couple of months ago he and Public Works Director Roberts looked at the access road next to the river and now that the water level has lowered he would like to revisit cleaning up that area this summer so if necessary that road could be used. The hospital has welcomed their new CEO, Doug McCoy, who is eager to meet City Council.

Mayor Oels reported that he participated in a Transportation Commission meeting.

B. Staff Communications/Fire Chief Report

Fire Chief Frank reported that in Portola for April there were 9 medical calls, 2 burn plies, 1 fire alarm, and 1 LZ at Eastern Plumas Health Center for a total of 13 calls; and for May there were 15 medical calls, 1 burn pile, 1 smoke check, 1 landing zone at EPHC, and 1 motor vehicle accident for a total of 19 calls. With fire season upon us this year is expected to be a challenge as it is already very dry around the State. Another challenge this year is how to keep firefighters safe in camp and how to protect their breathing from the smoke with the COVID-19 virus still spreading.

C. City Manager Report

City Manager Knox reported that she has been involved in quite a few COVID related item which will be covered in the last agenda item. There are currently two grant opportunities for the city one with CDBG and one with the Economic Development Agency. She and County Administrator, Gabriel Hydrick, have been collaborating on the best way to access those grant funds and as things start to take shape, she will be bringing that information back to Council. She has been engaged in the County's Local Hazard Mitigation meetings. She met with the new Hospital CEO. The Infrastructure Committee and IMD have been in discussions concerning the franchise agreement. This is the last weekend for the free City resident green waste disposal.

5. CONSENT CALENDAR

Councilmember Morton moved and Mayor Pro Tem Powers seconded a motion to approve the consent calendar as submitted:

A. Minutes – adopt the minutes of the City Council Regular and Special meetings held on May 13 and May 20, 2020.

B Claims – Adopt Resolution No. 2429 authorizing payment of claims for the period of May 12, 2020 through May 21, 2020.

Accounts Payable:	\$ 55,094.37
Payroll:	<u>\$ 28,893.82</u>
Total:	\$ 83,988.19

Roll call vote, yes: Cooley, Morton, Peiler, Powers, and Oels. So carried.

Roll call vote, no: none.

6. ORDER OF BUSINESS

A. Letter of Support for Plumas Fire Safe Grant Application.

Mayor Oels requested this item be placed on the agenda for Council's consideration on the letter he wrote in support for the Plumas Fire Safe Grant Application. Council was in consensus to approve this letter. Councilmember Cooley moved and Councilmember Morton seconded to approve the letter to the California Department of Forestry and Fire Protection in support of the prop. 68 grant application.

Roll call vote, yes: Cooley, Morton, Peiler, Powers, and Oels. So carried

Roll call vote, no: none.

B. Abandoned Vehicle Abatement.

Ordinance No. 356 was introduced, and the second reading waived at the last Regular Session meeting of City Council on May 13, 2020. This ordinance makes a minor amendment to include highways in the abandoned vehicle abatement (AVA) language in the municipal code. Mayor Pro Tem moved and Councilmember Peiler seconded a motion to adopt Ordinance No. 356.

Roll call vote, yes: Cooley, Morton, Peiler, Powers, and Oels. So carried.

Roll call vote, no: none.

C. Environmental Reclamation Center (ERC) Rate Change.

Along with other changes to the franchise agreement, Intermountain Disposal (IMD) has requested a rate increase for the green waste service at the Environmental Reclamation Center (ERC). The Infrastructure Committee, City Staff, our Solid Waste Consultant, and IMD have met to discuss these requested changes. Due to this specific rate increase request being time sensitive it needed to be brought before Council tonight. Currently City residents pay \$2.70 per cubic yard for green waste disposal and County residents pay \$5.20 per cubic yard. The ERC was, at the time this rate went into effect, located at the Old Portola Landfill Site. Now that the waste must be transported the cost of disposal has increased. This is not a mandatory service currently. Discussion ensued. Councilmember Morton moved and Councilmember Cooley seconded a motion to modify the contract with Intermountain Disposal by increasing the City residential fee to \$5.20 per yard for green waste service at the Environmental Reclamation Center.

Roll call vote, yes: Cooley, Morton, Peiler, Powers, and Oels. So carried.

Roll call vote, no: none.

D. 2020/2021 Budget.

Finance Officer Susan Scarlett reviewed in detail various aspects of the 2020/2021 Budget with Council. Council and Staff engaged in an extensive discussion. The public hearing for the budget will take place on June 10, 2020 and final adoption will be June 24, 2020.

E. COVID-19.

City Manager Knox reviewed a modification that was recently made to the stay at home order. It includes the reopening of places of worship and in store retail with limited capacity; and salons and barbershops can open in certain counties, which includes Plumas with certain requirements. The County is requesting to place signs at the entrances into the

City and at the park asking everyone to please observe the guidelines that are in place currently. Council consensus was to allow the City Manager to decide, once the signs are done, where to place them.

7. ADJOURNMENT

There being no further business Mayor Oels adjourned the meeting at 8:05 p.m.

Tara Kindall, CMC
Deputy City Clerk