



## CITY OF PORTOLA CITY COUNCIL SPECIAL MEETING AGENDA

**SPECIAL MEETING  
FRIDAY, MARCH 20, 2020  
4:00 P.M.**

**CITY HALL COUNCIL CHAMBERS  
35 THIRD AVENUE  
PORTOLA, CA 96122**

**COUNCILMEMBERS ATTENDING VIA TELECONFERENCE  
AS PERMITTED BY CALIFORNIA GOVERNOR NEWSOM  
EXECUTIVE ORDER N-29-20**

**COUNCILMEMBERS**

Mayor Phil Oels  
Mayor Pro Tem Bill Powers  
Councilmember Tom Cooley  
Councilmember Pat Morton  
Councilmember Stan Peiler

**CITY STAFF**

City Manager Lauren Knox  
Public Works Director Todd Roberts  
Finance Officer Susan Scarlett  
City Attorney Steve Gross  
Deputy City Clerk Tara Kindall

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As permitted by Executive Order N-29-20, proclaiming a State of Emergency in the State of California, the City Council Chamber at City Hall will not be accessible to the public for the City of Portola's March 20, 2020 Special City Council meeting.

The City Council meeting is accessible to the public via live streaming at: <https://zoom.us/j/3583067836>  
Or by Phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comment will be accepted via email or chat on any item on the agenda at any time beginning at 4:00 p.m. and ending at the close of public comment on the item. Direct comments to Tara Kindall, Deputy City Clerk, [t.kindall@ci.portola.ca.us](mailto:t.kindall@ci.portola.ca.us) or access the chat function on the Zoom meeting platform during the live stream. Members of the public may submit their comments in writing to be included in the public record.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at 530.832.6803.

For additional information visit the City of Portola Web Page [www.cityofportola.com](http://www.cityofportola.com).

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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

- 4. ORDER OF BUSINESS**

- A. Ratification of Emergency Declaration Proclamation for COVID-19 (Coronavirus)**

Review and Discuss Resolution 2421 which will ratify the Emergency Declaration for COVID-19 (Coronavirus). The proclamation was made by the Mayor on March 19, 2020 and is required to be ratified by City Council within seven (7) days. This proclamation declares an emergency status in the City of Portola for the COVID-19 (Coronavirus) and enables local agencies access to federal and state resources. Action requested of Council is a motion, second, and vote to adopt Resolution 2421.

- 5. ADJOURNMENT**