

**REGULAR MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
JANUARY 8, 2020 | 6:00 P.M.**

1. CALL TO ORDER

Mayor Oels called the meeting to order at 6:00 p.m. and requested a moment of silence.

2. ROLL CALL

Councilmembers Cooley, Morton, Peiler, Mayor Pro Tem Powers and Mayor Oels responded to the roll call. City Manager Lauren Knox and Deputy City Clerk Tara Kindall were also in attendance.

3. PLEDGE OF ALLEGIANCE

City Council, City Staff, and the audience stood and recited the pledge of allegiance.

4. PUBLIC COMMENT

Mr. Larry Douglas addressed Council regarding a community plan / general plan and community development.

5. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

Councilmember Peiler reported that he was able to take a break and visit his sons that serve in the military. He shared that one of his New Year's resolutions is to make a motion for approval now that he has completed one year on the Council. He also stated that he is grateful for the opportunity to serve on City Council and is looking forward to the coming year.

Councilmember Cooley reported that he attended: the City Christmas Party that was held at the Williams house; a Board Meeting for the Gold Mountain Community Service District.

Councilmember Morton reported that she also attended the City Christmas Party, and the Angel Program was able to provide presents for 160 children this year.

Mayor Pro Tem Powers reported that he, Councilmember Cooley, and City Manager Knox met with County Supervisors Engel and Goss concerning the 4951 tax share on property inside the city. He also attended a Plumas County Transportation Commission meeting on the 16th, and the City Christmas Party

Mayor Oels reported that he also attended the Christmas Party and that the City completed the Firewise USA program and has received their Certificate. The certificate will be available at City Hall as well as on the City website.

B. Staff Communications/Fire Chief Report

Chief Bob Frank reported that for 2019 Easter Plumas responded to a total of 612 fire calls. 285 of which were for the City of Portola. He is working with Code Compliance Officer Kevin Sankey and the hospital concerning emergency preparedness for this area they will be meeting Thursday, January 15, 2020. He is also working with Corina, the new Ambulance Director at the hospital, to become part of the heart safe (AED) program. He and City Manager Knox have set up a regular weekly meeting time. Captain Frank also addressed Council regarding some of the different trainings that the Fire Department is looking forward to hosting: *Assist* is a suicide prevention class that the department and Dana Noling will be working on together; a program/class that assists young people with mental health issues; a wellness day where people can come and get different health checks performed.

C. City Manager Report

City Manager Knox reported that she has been able to attend a few Rotary meetings, which has helped her to network and understand other groups in the community. She had a meeting today with the Grizzly Lake Community Services District to discuss a regionalization study regarding wastewater and wastewater treatment which is a requirement of our national discharge elimination system permit. She sent Council a draft budget schedule, she's also been working with our new IT person to get up to speed on the systems the City has, she's also working on the 40 year annexation issue with the County, which has been stagnant for some time, but now is going to be addressed.

6. CONSENT CALENDAR

It was moved by Councilmember Peiler and seconded by Councilmember Morton to approve the consent calendar with one correction to the minutes:

- A. **Minutes** – Adopt the minutes of the City Council Regular meeting held on December 11, 2019 and the Special meeting held on December 16, 2019.
- B. **Claims** – Adopt Resolution No. 2417 authorizing payment of claims for the period of December 5, 2019 to January 3, 2020.

Accounts Payable:	\$ 162,023.71
Payroll:	<u>\$ 79,819.66</u>
Total:	\$ 241,843.37

Roll call vote, yes: Cooley, Morton, Peiler, Powers and Oels. So carried.
Roll call vote, no: none.

7. ORDER OF BUSINESS

- A. **Committee Appointments.** City Manager Knox wanted to make two corrections to the material that was included in the packet: the first was on the Transportation Commission, Susan Scarlett is not an alternate as is stated, but is a regular member on that committee;

and the second is for the Community Development Committee, it does not have a vacancy as is stated, Councilmember Peiler is the member seated on that committee. Mayor Oels would like to serve on the Emergency Services Policy now in place of Councilmember Cooley. Councilmember Cooley stated that concerning the Firewise Ad Hoc is still necessary for the time being and would like it to continue in parallel with the operation of the MOU. Councilmember Peiler and Mayor Oels would like information and an understanding of expectations for the different committees that they are serving on.

B. Park Bench Dedication. Mr. Bobby Magee, a friend of Heidi Fredette, addressed Council to explain the desire of the family and friends of Heidi to place a memorial bench in her honor in the Portola City Park. Heidi Fredette was a resident of Portola who was abducted from her home and murdered in 1984 at the age of 13. Through fundraising efforts of her family and friends they seek Council approval tonight for the draft bench design and placement of the bench in Portola City Park. Mr. Magee acknowledge the people who have worked to see this project come to fruition to honor Heidi and to let her family know that she will never be forgotten. Several of Heidi's family members, including her mother and sister, and friends were in the audience and a few graciously shared their memories of Heidi. Councilmember Peiler would like to see the area around the bench nicely landscaped. Councilmember Morton moved and Councilmember Peiler seconded a motion to approve the bench design and accept the donation of a memorial bench for Heidi Fredette. All Councilmembers voted in favor.

8. ADJOURNMENT

There being no further business to discuss Mayor Oels adjourned the meeting at 6:34 p.m.

Tara Kindall, CMC
Deputy City Clerk