

**PORTOLA CITY COUNCIL
REGULAR MEETING MINUTES
OCTOBER 23, 2019
6:00 P.M.**

1. CALL TO ORDER

Mayor Cooley called the meeting to order at 6:00 p.m. and requested a moment of silence.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Morton, Peiler, Powers, Mayor Pro Tem Oels and Mayor Cooley responded to the roll call. City Manager Lauren Knox and Deputy City Clerk Leslie Chrysler were also in attendance.

4. PUBLIC COMMENT

Burn Ban and Water Issues

Portola Resident Larry Douglas stated that he was thankful for the recently enacted burn ban, the extension of green waste collection and the volunteers who assisted with the yard waste removal on Mr. Hunt's property. He outlined various issues relating to economic development and water supply that are a concern to him.

5. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

Councilmember Morton reported that she attended an Angel Tree meeting, the Meet and Greet, a Firewise meeting and the LAFCo meeting. LAFCo updated its bylaws and approved an annexation for the new CHP building in Quincy. She also reported that she volunteered at two Pumpkin Express events at the Railroad Museum.

Councilmember Powers reported on his attendance at the Transportation Commission meeting, Plumas County projects include the Yellow Creek Bridge, West Almanor paving, Chilcoot Rehab, and Soda Creek/Rush Creek fish passages. These projects totaled approximately \$50 million. The Commission also reviewed the Regional Transportation Plan and the Chester safe streets project.

Mayor Pro Tem Oels reported Portola has had the Firewise Community designation renewed for 2020 and that Firewise meetings would be discontinued for the winter and start back up in the spring.

Mayor Cooley reported that he also attended the LAFCo meeting.

B. Staff Communications/Fire Chief Report

Deputy City Clerk Leslie Chrysler explained that Chief Frank was not able to attend the meeting due to a fire earlier in the day but that he had reported to her the number of calls in October were less than the previous month.

C. City Manager Report

Ms. Knox thanked the City for hosting the Meet and Greet noting that she enjoyed meeting the public that attended. She reported that the new Administrative Clerk had been delayed with relocation issues. She reported that she participated in a call with State representatives regarding the State Revolving Fund (SRF) project and met with a representative from the Public Utilities Commission. The City has been receiving quite a few inquiries regarding the yard waste burn ban, she was able to discuss this with Intermountain Disposal who had agreed to extend the green waste collection service through December and the Environmental Reclamation Center (ERC) hours through November. She also explained that there is a need for a special Council meeting on December 16th.

6. CONSENT CALENDAR

It was moved by Mayor Pro Tem Oels, seconded by Councilmember Morton to approve the consent calendar as presented. Under roll call vote all members present voted in favor.

- A. **Minutes** – Adopt the minutes of the City Council regular meeting held on October 9, 2019.
- B. **Claims** – Adopt Resolution No. 2412 authorizing payment of claims for the period October 5 to October 18, 2019.

Accounts Payable:	\$ 68,291.05
Payroll:	<u>\$ 26,191.17</u>
Total:	\$ 94,482.22

7. ORDER OF BUSINESS

- A. **Feather River Rail Society/Western Pacific Railroad Museum**- Receive an update from the Feather River Rail Society on their proposed expansion and improvements. Consider approval of a letter supporting their efforts to be sent to Union Pacific Railroad and authorize the Mayor to execute the letter. Discussion, possible action.

City Manager Lauren Knox reviewed her report regarding a request for a letter of support from the Feather River Rail Society (FRRS), in which they are asking the Union Pacific to consider supporting their efforts to make improvements and expansions to the museum. She presented a letter for consideration that had been revised since the agenda packet had been distributed.

After a brief discussion it was moved by Councilmember Powers, seconded by Councilmember Oels to authorize the Mayor to sign the letter of support as revised. All members present voted in favor.

- B. Sierra Buttes Trail Stewardship** – Receive an update from Sierra Buttes Trail Stewardship on their effort to secure state grant funds for development of a regional trails master plan. Consider approval of a support letter and authorize the Mayor to execute the letter. Discussion, possible action.

City Manager Lauren Knox reviewed her report regarding a request for a letter of support from Sierra Buttes Trail Stewardship (SBTS). She explained that SBTS was applying for a grant to develop a regional trails master plan. She presented a letter for consideration.

Larry Douglas expressed his ongoing support of SBTS.

Councilmember Powers inquired if the trails would be for all forms of transportation both motorized and non-motorized. Ms. Knox indicated that she was unsure but would report back to the Council.

After a brief discussion it was moved by Councilmember Oels, seconded by Councilmember Morton to authorize the Mayor to sign the letter of support. All member present voted in favor.

8. ADJOURNMENT

There being no further business to discuss Mayor Cooley adjourned the meeting at 6:29 p.m.

Leslie Chrysler, CMC
Deputy City Clerk