

**PORTOLA CITY COUNCIL
REGULAR MEETING
OCTOBER 9, 2019
6:00 P.M.**

1. CALL TO ORDER

Mayor Cooley called the meeting to order at 6:00 p.m. and requested a moment of silence.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Morton, Peiler, Powers, Mayor Pro Tem Oels and Mayor Cooley responded to the roll call. City Manager Lauren Knox, Finance Officer Susan Scarlett and Deputy City Clerk Leslie Chrysler were also in attendance.

4. PUBLIC COMMENT

Yard Waste Burn Restrictions

Portola Resident Tim Hunt addressed the City Council regarding the recent ban on the burning of yard waste. He explained that he wasn't aware of the recent change and had saved his yard waste in a pile all summer. He stated that he is disabled and is not able to move it himself. He requested the Council consider a giving him a one-time waiver to burn his pile. Mayor Cooley asked Mr. Hunt to remain at the meeting and his issue would be addressed later.

Economic Development and Water

Portola Resident Larry Douglas welcomed City Manager Lauren Knox and outlined various issues relating to economic development and water supply.

5. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

Councilmember Morton reported that she attended a planning meeting for the tree lighting event. There was discussion about moving the event to the Old Town Event center but nothing had been decided.

Councilmember Peiler reported that the hospital had slurry sealed the roads leading up to their campus with a new product and he was looking forward to seeing how it holds up.

Councilmember Powers reported on the ARCCA and CAMP meetings that he attended, issues discussed were relating to climate change, wildfire response and public health. One program will provide Portola with an intern for an 11-month period. The recent issues with homeowner's insurance had also been discussed. He reported that CASA is holding a chili cook-off.

Mayor Pro Tem Oels reported that he had completed and submitted the annual fire wise assessment.

Mayor Cooley reported that he attended a meeting with the management of the Senior Apartments and some of the residents. He felt there were positive outcomes between the residents and management.

B. Staff Communications/Fire Chief Report

Deputy City Clerk Leslie Chrysler reported that she had also attended the tree lighting event meeting and that it was looking as if the event venue would not be changed. She invited everyone to attend the Meet & Greet for City Manager Lauren Knox on October 10th from 4-6 pm at the Williams House.

C. City Manager Report

Ms. Knox reported that she attended a meeting with the League Division City Managers in Rocklin where they discussed Public Safety Power Shutoffs and were given a tour of the Quarry Park in Rocklin. She attended the SCORE training day and board meeting, meet with the Rail Society and with the High School principal.

She then addressed the issue of burning yard waste that was raised in public comment noting that the ordinance did not give staff the authority to approve any type of waiver.

Mayor Cooley then explained that the issue of yard waste burning had come up after the agenda was posted and since Intermountain Disposal's yard waste programs would be coming to an end it was necessary for the Council to address the issue before the next meeting. He requested the Council consider adding the item to the agenda.

It was then moved by Councilmember Powers, seconded by Councilmember Morton to add an agenda item, finding that the statements made by the Mayor were true, for a discussion relating to the burning of yard waste. All members present voted in favor.

Additional Agenda Item – Yard Waste Burning

The City Council discussed various ways to relieve the concerns of Mr. Hunt including allowing a one-time burn and assisting with the removal of the yard waste. None of the issues discussed seemed to be feasible since there were others in the community that would want the same benefit given to Mr. Hunt. After further discussion, Mayor Cooley, Mayor Pro Tem Oels, Councilmember Powers and audience member Larry Douglas all agreed to

meet at Mr. Hunt's property on Saturday October 19th to take his pile of yard waste to the transfer station.

6. CONSENT CALENDAR

It was moved by Mayor Pro Tem Oels, seconded by Councilmember Morton to approve the consent calendar as presented. Under roll call vote all members present voted in favor.

- A. **Minutes** – Adopt the minutes of the City Council regular meeting held on September 25, 2019.
- B. **Claims** – Adopt Resolution No. 2411 authorizing payment of claims for the period September 21 to October 4, 2019.

Accounts Payable:	\$ 101,508.90
Payroll:	\$ 39,286.45
Total:	\$ 141,092.35

7. ORDER OF BUSINESS

- A. **Cost Sharing Request, Pumpkin Patch Express Pumpkins-** Review and consider a request from the Feather River Rail Society to provide a donation to their Pumpkin Patch Express event. Discussion, possible action.

City Manager Lauren Knox explained that this issue was discussed by the City Council on September 25th when they approved sharing the cost of advertising for the event but asked the FRRS to solicit other avenues for pumpkins and return with a report to the Council.

FRRS representatives Patty Clawson and Greg Elems addressed the City Council. They explained that they had been unsuccessful in acquiring donations for most of the needed pumpkins and were only able to get a commitment for one bin although they were able to find places to purchase the pumpkins at cost. They also updated the Council on the amount of food collected for donation to EPCAN, the figure was 2400 pounds.

After further discussion it was moved by Councilmember Oels to split the cost of the pumpkins with the FRRS and require the City logo to be displayed. The motion failed for lack of a second.

- B. **Finance Update and Budget Amendments** – Receive an update on the 19/20 Fiscal Year budget. Review and discuss updated financial information for the 18/19 Fiscal Year end and consider approval of budget amendments. Discussion, possible action.

Finance Officer Susan Scarlett reviewed her reports on the 18/19 budget, providing a list of approved budget amendments and amendments that will be necessary when the last of the accruals are posted. She noted that she would like to wait until the beginning of November when all the figures are in to have the amendments approved.

She continued with a brief update of the current budget including the two amendments that had been approved by the City Council. Ms. Scarlet responded to questions from the Council.

8. ADJOURNMENT

There being no further business to discuss Mayor Cooley adjourned the meeting at 7:34 p.m.

Leslie Chrysler, CMC
Deputy City Clerk