

CITY OF PORTOLA

CITY COUNCIL REGULAR MEETING AGENDA

Regular Meeting
Wednesday, April 10, 2019
6:00 p.m.



City Hall Council Chambers
35 Third Avenue
Portola, CA 96122

Councilmembers

Mayor Tom Cooley
Mayor Pro Tem Phil Oels
Councilmember Pat Morton
Councilmember Bill Powers
Councilmember Stan Peiler

City Staff

Interim City Manager Leslie Chrysler
Public Works Director Todd Roberts
Finance Officer Susan Scarlett
City Attorney Steve Gross
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

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REGULAR MEETING
April 10, 2019
6:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

- A. City Council Communications/Committee Reports**
- B. Staff Communications**
- C. City Manager Report**

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council regular meeting held on March 27, 2019.
- B. Claims** – Adopt Resolution No. 2388 authorizing payment of claims for the period of March 23, 2019 through April 5, 2019.

***Resolution No. 2388
A Resolution of the City Council of the City of Portola
Authorizing Payment of Claims for the Period
March 23, 2019 through April 5, 2019***

7. PRESENTATION

- A. **State Revolving Fund (SRF) Project Applications** – Receive a presentation and project updates for Water and Sewer System Upgrades through the State Revolving Fund Program.

8. ORDER OF BUSINESS

- A. **Housing Element** - Review the Draft 6th Cycle Housing Element and direct staff to submit it for review to the State Department of Housing and Community Development. Discussion and possible action.
- B. **Safety Element Amendment**- Review the draft Safety Element Amendment and **Resolution No. 2389, A Resolution of the City Council of the City of Portola Adopting the Safety Element Amendment**. Discussion and possible action.
- C. **Lost and Found Bike Race** – Review the Lost and Found Bike Race Event and Budget. Discussion, direction to staff and possible action.
- D. **Ordinance 353**- Introduction and waiver of the second reading of Ordinance 353, An Ordinance of the City of Portola, County of Plumas Adding Chapter 8.16 to the City of Portola Municipal Code, providing for the Abatement of Weeds and Rubbish. Discussion, possible action.
- E. **Public Comment – 2019/2020 Budget Preparation** – Receive public comment relating to the preparation of the 2019/2020 City budget. Receive public comment, discussion, possible action and direction to staff.
- F. **City Manager Hiring Process**- Review and discuss the City Manager Hiring process and appoint an ad hoc committee. Discussion and possible action.
- G. **Review of Emergency Action on North Lift Station Upgrades**–Review finding that an emergency exists and dispensing with competitive bidding for upgrades needed at the Northside Sewer Lift Station. Consider continuing the emergency action, discussion, possible action.

9. CLOSED SESSION

- A. **Public Employee Appointment** – Pursuant to Government Code Section 54957(b)(1);
City Manager

10. ADJOURNMENT