



CITY OF PORTOLA CITY COUNCIL REGULAR MEETING AGENDA

REGULAR MEETING
WEDNESDAY, DECEMBER 22, 2021
6:00 P.M.

CITY HALL COUNCIL CHAMBERS
35 THIRD AVENUE
PORTOLA, CA 96122

COUNCILMEMBERS ATTENDING VIA TELECONFERENCE AS PERMITTED BY CALIFORNIA GOVERNOR NEWSOM EXECUTIVE ORDER N-29-20

COUNCILMEMBERS

Mayor Bill Powers
Mayor Pro Tem Pat Morton
Councilmember Tom Cooley
Councilmember Phil Oels
Councilmember Stan Peiler

CITY STAFF

City Manager Lauren Knox
Public Works Director Todd Roberts
Finance Officer Susan Scarlett
City Attorney Steve Gross
Deputy City Clerk Tara Kindall

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

As permitted by Executive Order N-29-20, proclaiming a State of Emergency in the State of California, the City Council Chamber at City Hall will not be accessible to the public for the City of Portola's December 22, 2021 Regular City Council meeting.

The City Council meeting is accessible to the public via live streaming at: <https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836.

Any person desiring to address the City Council on any item not on the agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Public comment will be accepted via email or chat on any item on the agenda at any time beginning at 6:00 p.m. and ending at the close of public comment on the item. Please direct your comments to Tara Kindall, Deputy City Clerk, tkindall@cityofportola.com or access the chat function on the Zoom meeting platform during the live stream. Members of the public may submit their comments in writing to be included in the public record.

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Tara Kindall at tkindall@cityofportola.com who will swiftly resolve such request.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under “Consent Calendar”. If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at 530.832.6801.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City’s public meetings. If special accommodation for the disabled is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page: www.cityofportola.com.

**CITY COUNCIL AGENDA
REGULAR MEETING
DECEMBER 22, 2021
6:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

B. Staff Communications/Fire Report/Sheriff’s Report/Air Quality Report

C. City Manager Report

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. Claims – Adopt Resolution No. 2491 authorizing payment of claims for the period of November 2, 2021 through December 16, 2021. [pages 1-7]

Accounts Payable:	\$146,744.39
Payroll:	<u>\$112,179.77</u>
Total:	\$258,924.16

7. ORDER OF BUSINESS

A. Mayor and Mayor Pro Tem Appointment.

Selection of Mayor and Mayor Pro Tem. Discussion and possible action. [page 9]

B. Resolution No. 2492 Concerning COVID Remote Meetings.

Review Resolution No. 2492 which re-ratifies the proclamation of a state of emergency and re-authorize remote teleconference meetings of the legislative bodies of the City of Portola. Discussion and possible action. [pages 11-14]

A Resolution of the City Council of the City of Portola proclaiming a local emergency persists, re-ratifying the Proclamation of a State of Emergency by Governor of California March 4, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of the City of Portola for the period of December 13, 2021 to January 12, 2022 pursuant to Brown Act provisions.

C. Community Development Block Grant MOU with Plumas County.

Consideration of the Memorandum of Understanding with Plumas County for the application for CDBG CV 2 and 3 funds for a Countywide Small Business Grant Program. Discussion and possible action. [pages 15-23]

D. Intermountain Disposal 2022 Refuse Collection Rate Increase – Public Hearing for Resolution No. 2493.

Review, consider, and hold public hearing for Resolution No. 2493 for a rate increase to the IMD Franchise agreement. Discussion and possible action. [pages 25-35]

A Resolution of the City Council of the City of Portola adopting waste collection and residential recycling rates.

E. Sewer and Water Connection Fees.

Initial discussion of connection fees and other infrastructure related matters. Discussion and possible action. [page 37]

8. CLOSED SESSION – Public Employee Performance Evaluation.

Closed session pursuant to Government Code section 54957, City Manager.

9. ADJOURNMENT

RESOLUTION NO. 2491

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA
AUTHORIZING PAYMENT OF CLAIMS FOR THE PERIOD
NOVEMBER 2, 2021 THROUGH DECEMBER 16, 2021.**

**ACCOUNTS PAYABLE
CHECK NUMBERS: 43406-43515 (CK# 43508 VOIDED)**

**PAYROLL
CHECK NUMBERS: 16916-16985**

WHEREAS, the City Council of the City of Portola has been fully advised that all such claims and demands are legal obligations of the City; and,

WHEREAS, the City Council has fully considered the claims and money demands and payment thereof as set forth below and in "Exhibit A" attached hereto and incorporated herein.

ACCOUNTS PAYABLE:	\$ 146,744.39
PAYROLL:	<u>\$ 112,179.77</u>
TOTAL:	\$ 258,924.16

NOW THEREFORE BE IT RESOLVED THAT all claims and demands represented are just and proper and legal demands or claims against the City of Portola, and the payment of any such demands is approved and authorized.

PASSED, APPROVED AND ADOPTED this 22nd day of December, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

,Mayor

ATTEST:

Tara Kindall, Deputy City Clerk

I, Tara Kindall, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council at the City of Portola Regular meeting thereof held on December 22, 2021.

Tara Kindall, Deputy City Clerk

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Check Register Report

Date: 11/18/2021

Time: 4:10 pm

Page: 1

City Of Portola

BANK: PLUMAS BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
PLUMAS BANK Checks								
43406	11/18/21	Printed			AIRGAS	AIRGAS, INC.	SUPPLIES-REPAIR	215.02
43407	11/18/21	Printed			AMGAS	AMERIGAS	POOL	36.00
43408	11/18/21	Printed			1011	AT&T	800 EMERGENCY LINE	4.67
43409	11/18/21	Printed			BITS	BULLET INFORMATION TECHNOLOGY	COMPUTER REPAIR/INSTALLATION	350.00
43410	11/18/21	Printed			CDN	CBC COMPANIES-FACTUAL DATA	UB CREDIT CHECKS	24.10
43411	11/18/21	Printed			CTC	COATES TIRE CENTER	VEHICLE EQUIP. REPAIR	900.42
43412	11/18/21	Printed			FLC	FOLCHI LOGGING & CONSTR., INC.	ROAD BASE	503.75
43413	11/18/21	Printed			HFT	HARBOR FREIGHT TOOLS	MATERIALS/SUPPLIES	75.76
43414	11/18/21	Printed			HUSI	HUNT & SONS, INC.	FUEL	4,576.65
43415	11/18/21	Printed			IMD	INTERMOUNTAIN DISPOSAL	REFUSE COLLECTION	1,182.65
43416	11/18/21	Printed			KOMAT	KOMATSU EQUIPMENT	MACHINE RENTAL	1,306.00
43417	11/18/21	Printed			NAPA	NAPA SIERRA	VEHICLE REPAIR/MAIN.	1,103.50
43418	11/18/21	Printed			OREILLY	O'REILLY AUTO PARTS	REPAIR	56.09
43419	11/18/21	Printed			PC-EHD	PLUMAS COUNTY ENVIRONMENTAL	PERMIT FEES	262.00
43420	11/18/21	Printed			PSRE	PLUMAS SIERRA RURAL ELECTRIC	LD WATER TREATMENT PLANT	1,624.65
43421	11/18/21	Printed			PSC	PORTER SIMON CORPORATION	PROFESSIONAL SERVICES	9,742.50
43422	11/18/21	Printed			SAUEN	SAUERS ENGINEERING, INC.	PROFESSIONAL SERVICES	1,403.75
43423	11/18/21	Printed			SSALI	SILVER STATE ANALYTICAL	WATER/WASTEWATER TESTING	2,570.00
43424	11/18/21	Printed			SONMAC	SONSRAY MACHINERY, LLC	VEHICLE REPAIR	1,396.60
43425	11/18/21	Printed			SUSANS	SUSAN SCARLETT	SB2	2,163.38
43426	11/18/21	Printed			TGV	THOMAS G. VALENTINO	PROFESSIONAL SERVICES	720.00
43427	11/18/21	Printed			ZMSC	ZEE MEDICAL SERVICE CO.	MEDICAL SUPPLIES	169.61

Total Checks: 22	Checks Total (excluding void checks):	30,387.10
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Total Payments: 22	Bank Total (excluding void checks):	30,387.10
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Total Payments: 22	Grand Total (excluding void checks):	30,387.10
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Check Register Report

Date: 11/30/2021

Time: 4:00 pm

Page: 1

City Of Portola

BANK: PLUMAS BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
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PLUMAS BANK Checks

43429	11/30/21	Printed			SUSANS	SUSAN SCARLETT	ACCOUNTING SERVICES	5,000.00
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Total Checks: 1	Checks Total (excluding void checks):	5,000.00
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Total Payments: 1	Bank Total (excluding void checks):	5,000.00
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Total Payments: 1	Grand Total (excluding void checks):	5,000.00
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Check Register Report

Date: 12/02/2021

Time: 4:16 pm

Page: 2

City Of Portola

BANK: PLUMAS BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Total Payments: 47							Grand Total (excluding void checks):	71,039.18

Check Register Report

Date: 12/16/2021

Time: 11:17 am

Page: 1

City Of Portola

BANK: PLUMAS BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
PLUMAS BANK Checks								
43481	12/16/21	Printed			AIRGAS	AIRGAS, INC.	SUPPLIES/REPAIR	208.60
43482	12/16/21	Printed			ACS	AMAZON CAPITOL SERVICES	SUPPLIES	1,303.54
43483	12/16/21	Printed			1011	AT&T	800 EMERGENCY PHONE LINE	9.34
43484	12/16/21	Printed			ATTLTD	AT&T	LONG DISTANCE	46.36
43485	12/16/21	Printed			ATTN2	AT&T CALNET 3	CUSTOMER CODE 420	6.22
43486	12/16/21	Printed			CABE	CA DEPT OF TAX AND FEE ADMIN	WATER RIGHTS TAXES	744.13
43487	12/16/21	Printed			CDN	CBC COMPANIES-FACTUAL DATA	UB CREDIT CHECKS	24.10
43488	12/16/21	Printed			CTC	COATES TIRE CENTER	VEHICLE/EQUIPMENT REPAIR	37.57
43489	12/16/21	Printed			CARQUEST	DOBROS PARTS-LLC	EQUIPMENT REPAIR	337.77
43490	12/16/21	Printed			FLC	FOLCHI LOGGING & CONSTR., INC.	ROAD BASE	1,092.41
43491	12/16/21	Printed			GRA	GRAINGER	MATERIALS/SUPPLIES	4.62
43492	12/16/21	Printed			HFT	HARBOR FREIGHT TOOLS	MATERIALS/SUPPLIES	765.32
43493	12/16/21	Printed			HUSI	HUNT & SONS, INC.	FUEL	1,763.22
43494	12/16/21	Printed			IMD	INTERMOUNTAIN DISPOSAL	REFUSE COLLECTION	535.56
43495	12/16/21	Printed			JEFF	JEFF JACKSON	SUPPLIES/WATER LINE REPAIR	22.47
43496	12/16/21	Printed			KM	KIMBALL MIDWEST	REPAIRS/MAINTENANCE	194.23
43497	12/16/21	Printed			LEWISP	LEWISPORT USA	SIGNS	86.30
43498	12/16/21	Printed			MANH	MANHARD CONSULTING	PROFESSIONAL SERVICES	2,100.00
43499	12/16/21	Printed			NAPA	NAPA SIERRA	EQUIPMENT REPAIR/MATERIALS	445.19
43500	12/16/21	Printed			NCGL	NORTHERN CALIFORNIA GLOVES	SUPPLIES	56.63
43501	12/16/21	Printed			PIT	PITNEY BOWES	LEASE/RENTAL	469.75
43502	12/16/21	Printed			PLANWEST	PLANWEST PARTNERS	FEASIBILITY STUDY	11,382.75
43503	12/16/21	Printed			PSRE	PLUMAS SIERRA RURAL ELECTRIC	LD WATER TREATMENT PLANT	1,317.42
43504	12/16/21	Printed			PW	POLLARDWATER	WATER SUPPLIES	290.86
43505	12/16/21	Printed			PSC	PORTER SIMON CORPORATION	PROFESSIONAL SERVICES	8,561.00
43506	12/16/21	Printed			PP	PURCHASE POWER	PURCHASE POWER	571.99
43507	12/16/21	Printed			SSALI	SILVER STATE ANALYTICAL	WATER/WASTEWATER TESTING	74.00
43508	12/16/21	Printed			CA SWRCB	STATE WATER RESOURCES	ANNUAL PERMIT FEE	25,680.00
43509	12/16/21	Printed			SUCCEED	SUCCEED.NET	WEB HOSTING	67.85
43510	12/16/21	Printed			SUSANS	SUSAN SCARLETT	PROFESSIONAL SERVICES	5,000.00
43511	12/16/21	Printed			TRIPLE CRO	TRIPLE CROWN PRODUCTS	MATERIALS/SUPPLIES	1,081.01
43512	12/16/21	Printed			TYLERTECH	TYLER TECHNOLOGIES, INC	SB2	962.50
43513	12/16/21	Printed			WNS	WESTERN NEVADA SUPPLY	MATERIALS/SUPPLIES	755.40

Total Checks: 33 **Checks Total (excluding void checks): 65,998.11**

Total Payments: 33 **Bank Total (excluding void checks): 65,998.11**

Total Payments: 33 **Grand Total (excluding void checks): 65,998.11**

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CITY COUNCIL AGENDA STAFF REPORT

DATE: December 2, 2021
TO: Honorable Mayor and Members of the City Council
FROM: Lauren Knox, City Manager
MEETING: December 22, 2021
SUBJECT: Selection of Mayor and Mayor Pro Tem

Background:

On March 13, 1999 the City Council voted to appoint the Mayor and the Mayor Pro Tem to serve one-year terms beginning in December of every year. The motion also approved the process for the Mayor Pro Tem to be appointed as the Mayor, unless a 3/5 vote of the Council was to direct otherwise.

Recommendation:

Discuss and make a motion to appoint the Mayor Pro Tem as the Mayor for the following year, unless determined by a 3/5 vote of the Council to direct otherwise. Discuss and make a motion to appoint a new Mayor Pro Tem.

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CITY COUNCIL AGENDA STAFF REPORT

DATE: December 16, 2021

TO: Honorable Mayor and Members of the City Council

FROM: Tara Kindall, Deputy City Clerk
Lauren Knox, City Manager

MEETING: December 22, 2021

SUBJECT: Resolution No. 2492, re-ratifying the proclamation of a state of emergency and re-authoring remote teleconference meeting of the legislative bodies of the City of Portola.

At the September 22, 2021, City Attorney Steve Gross updated council concerning Assembly Bill 361, signed by Governor Gavin Newsom on September 16, 2021, which extends the Brown Act modifications that have been in effect since March of 2020. This bill allows the following:

- While maintain transparency and public access, local agencies would be able to meet remotely during a declared state of emergency
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas at all teleconference locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency
- Additionally, agency board members would not be required to be a remote sites within the territorial bounds of the agency during a declared state of emergency.

Resolution No. 2486 was adopted by Council on October 13, 2021, for the period of 2021.10.13 to 2021.11.13 at which time City Attorney Gross explained that this resolution would be coming before Council approximately every 30 days for review and reconsideration by Council.

Resolution No. 2489 was subsequently adopted on November 10th for the period of November 13, 2021 through December 13, 2021.

Resolution No. 2492 is drafted to be for the period of December 13, 2021, through January 12, 2022.

Recommendation:

Adopt Resolution No. 2492: A Resolution of the City Council of the City of Portola proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Governor of California Executive Order N-29-20, and re-authorize remote teleconference meetings of the

legislative bodies of the City of Portola for the period of December 13, 2021 to January 12, 2022 pursuant to Brown Act provisions.

Attachments:

Attachment 1: Resolution No. 2492

RESOLUTION NO. 2492

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA
PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE
PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR OF
CALIFORNIA MARCH 4, 2020, AND RE-AUTHORIZING REMOTE
TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF
PORTOLA FOR THE PERIOD OF DECEMBER 13, 2021 TO JANUARY 12, 2022
PURSUANT TO BROWN ACT PROVISIONS.**

WHEREAS, the City of Portola is committed to preserving and nurturing public access and participation in meetings of the City Council; and

WHEREAS, all meetings of the City of Portola's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the City's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Governor of California issued a proclamation of emergency March 4, 2020 and the City Council of the City of Portola previously proclaimed by Official Proclamation on March 19, 2020, finding that the requisite conditions exist for the legislative bodies of the City of Portola to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the City Council must reconsider the circumstances of the state of emergency that exists in the City of Portola, and the City Council has done so; and

WHEREAS, emergency conditions persist in the City of Portola specifically, a novel coronavirus, COVID-19, which symptoms include fever, cough, and shortness of breath with outcomes ranging from mild to severe illness, and in some cases death; and

WHEREAS, Plumas County, where the residents of the City of Portola reside, reports that many cases of COVID-19 and its variants continue to be contracted regularly within the county; and

WHEREAS, the City of Portola does hereby find that the Existence of a Local Emergency due to the COVID-19 Pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City of Portola and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the City Council does hereby find that the legislative bodies of the City of Portola shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as

authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the City Council of the City of Portola has been conducting meeting via live streaming at: <https://zoom.us/j/3583067836> or by phone at: 1.669.900.6833, meeting ID 358 306 7836 so that the public may participate in the City Council meetings;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PORTOLA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The City Council hereby considers the conditions of the state of emergency in the City of Portola and proclaims that a local emergency persists throughout the City, and the novel coronavirus, COVID-19, continues to persist within the City as well as throughout Plumas County at a rate that poses significant risk to the health of all citizens.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The City Council hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 19, 2020 .

Section 4. Remote Teleconference Meetings. The City Manager and legislative bodies of the City of Portola are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) January 12, 2022, or such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(3) to extend the time during which the legislative bodies of the City of Portola may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the City Council of the City of Portola , this 22nd day of December 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

, Mayor

ATTEST:

Tara Kindall, Deputy City Clerk

I, Tara Kindall, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council at the City of Portola Regular meeting thereof held on December 22, 2021.

Tara Kindall, Deputy City Clerk

CITY COUNCIL AGENDA STAFF REPORT

DATE: December 15, 2021
TO: Honorable Mayor and Members of the City Council
FROM: Lauren Knox, City Manager
MEETING: December 22, 2021
SUBJECT: CDBG CV 2 and 3 MOU

Background:

On April 28, 2021, Council agreed to allow the County to apply for the City's allocation of the Community Block Development Grant CV 2 & 3 funds, to further the development of a County-wide Small Business Grant Program, that City businesses would also be able to apply for.

An application was made by the County, and requires a Memorandum of Understanding (MOU) between the County and the City. Attachment 1 includes a staff report from the County Administrator to the Board of Supervisors, which outlines the application made, and also includes the MOU which was approved by the County Board of Supervisors on December 7, 2021.

Recommendation:

Review the MOU and authorize staff to execute on behalf of the City.

Attachments:

Attachment 1 – Staff Report from the County Administrator the Board of Supervisors regarding the application and MOU

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County of Plumas
County Administrative Office

AGENDA DATE: 12/7/2021

TO: Plumas County Board of Supervisors
FROM: Gabriel Hydrick, County Administrative Officer
SUBJECT: Memorandum of Understanding for Community Development Block Grant Coronavirus Rounds 2 and 3 Program Funding for a Small Business Grant Program between the City of Portola and the County of Plumas.

RECOMMENDATION FOR BOARD ACTION:

Approve and authorize the County Administrator to sign the Memorandum of Understanding (MOU) between the City of Portola (City) and the County of Plumas County) for the purpose of using Community Development Block Grant Coronavirus Rounds 2 and 3 (CDBG-CV2 & 3) Funds for the operation of a Small Business Grant Program in the County and City of Portola, as requested by the County Administrator.

DISCUSSION/SUMMARY:

This MOU between the City and the County for the purpose of utilizing Community Development Block Grant Coronavirus Rounds 2 and 3 (CDBG-CV 2 & 3) allocations for the provision of a Small Business Grant Program that will be available to all qualifying businesses of the County and City.

The California Department of Housing and Community Development (HCD) has developed an allocation formula for the distribution of CDBG-CV 2 & 3 funding to all eligible non—entitlement jurisdictions, including both the City and the County. The City and County wish to use this funding to implement the Small Business Grant Program to provide services to all County businesses, both in the incorporated and unincorporated areas.

The City and County wish the Small Business Grant Program to be a joint program that will be administered by the County. The City expressly agrees to allow County to utilize all CDBG-CV 2 & 3 funding allocated to administer this program throughout Plumas County. The County will apply for the allocations available to the City and County for a total application amount of \$673,462.

The County will be solely responsible for administering the Small Business Grant Program with input from the City and will contract with the Michael Baker International, Inc. to operate the Program, as a sub-recipient, for business beneficiaries located in Plumas County, both incorporated and unincorporated areas. The County, and Michael Baker International, Inc., will be solely responsible for CDBG-CV 2 & 3 program compliance and reporting. In consideration of the County's CDBG-CV 2 & 3 services to City of Portola businesses, the City agrees not to apply for any CDBG-CV 2 & 3 funding during the same funding period as the County's grant award if such application by City were to jeopardize the eligibility of the activity funded for the County.

FINANCING: Not applicable. This program will be operated with the City/County CDBG- CV 2 & 3 program funding allocations.

OTHER AGENCY INVOLVEMENT: City of Portola and the California Department of Housing and Community Development.

SIGNATURES REQUIRED: County Administrator (Plumas County to fill in as needed)

ADMINISTRATIVE SIGN-OFF *{if applicable}*

AUDITOR:

COUNTY ADMINISTRATOR:

COUNTY COUNSEL:

PERSONNEL:

OTHER DEPARTMENT:

AGREEMENT FOR CDBG-CV 2 & 3 FUNDED Economic Development-
Micro-enterprise (operations)

BETWEEN THE CITY OF PORTOLA AND THE COUNTY OF PLUMAS

COUNTY AGREEMENT NO. _____

This agreement ("Agreement") is made and entered into by the City of Portola, a California municipal corporation ("CITY") and the County of Plumas, a political subdivision of the State of California ("COUNTY"), for the purpose of utilizing Community Development Block Grant funds anticipated to be awarded to the COUNTY for the provision of a Small Business Grants Program and Career Development Program ("Program") located within Plumas County.

WHEREAS, the COUNTY intends to and has applied for 2020 CDBG-CV 2 & 3 program funding for the Program through the State Department of Housing and Community Development (HCD); and

WHEREAS, the COUNTY wishes to engage the CITY to assist the COUNTY in utilizing such funds if awarded by expanding the service area to include City residents and businesses in addition to County residents and businesses; and

WHEREAS, the CITY wishes to combine CITY/COUNTY program allocations for a total application amount of \$673,462; and

WHEREAS, the CDBG-CV 2 & 3 program requires that the CITY and the COUNTY enter into an agreement for the implementation of the program prior to submittal and approval of the COUNTY's application.

NOW, THEREFORE, IT IS AGREED by and between the CITY and the COUNTY as follows:

- 1.0 INCORPORATION OF RECITALS. The recitals set forth above, and all defined terms set forth in such recitals and in the introductory paragraph preceding the recitals, are hereby incorporated into this Agreement as if set forth herein in full.
- 2.0 COUNTY OBLIGATIONS.
 - 2.1 The COUNTY will be solely responsible for administering the Program. The COUNTY will contract with the Plumas Crisis Intervention and Resource Center to operate the Career Development Program, as a sub recipient, for beneficiaries located in Plumas County, both incorporated and unincorporated areas.
 - 2.2 The COUNTY will be solely responsible for administering the Program. The COUNTY will contract with Michael Baker International, Inc. to operate the Small Business Grant Program for beneficiaries located in Plumas County and the City of Portola.
 - 2.3 The COUNTY, and the Plumas Crisis Intervention and Resource Center, will be solely responsible for CDBG program compliance and reporting.
 - 2.4 The COUNTY will contract and work with Michael Baker International, Inc. to have assistance provided in program administration, oversight, compliance and reporting requirements as related to the Small Business Grant Program.
- 3.0 CITY OBLIGATIONS.
 - 3.1 The CITY expressly consents and authorizes the COUNTY to provide Program services

to qualifying city residents for the Small Business Grant Program.

- 3.2 In consideration of the COUNTY's provision of Program services to city residents, the CITY agrees not to apply for any additional CDBG funding during the same funding period as the COUNTY's grant award if it were to jeopardize the eligibility of the activity.

4.0 PROGRAM INCOME.

- 4.1 In consideration of the COUNTY's management of a CDBG grant, if awarded, the CITY expressly consents and authorizes the COUNTY to receive and retain any CDBG Program Income received from any business financing provided as part of the Program.

- 4.2 The CITY understands that any CDBG Program Income received in association with this grant will be solely available to the COUNTY for its use in future CDBG-eligible activities as allowed under California Housing and Community Development and U.S. Department of Housing and Urban Development regulations and guidelines.

5.0 TERM OF AGREEMENT. This Agreement is effective as of the date of its execution by both parties and will remain in effect until:

- (i) if the grant is awarded, the end of the CDBG-CV 2 & 3 funding period.
- (ii) if the grant is not awarded, upon notification of non-approval of COUNTY application.

6.0 FUNDING.

- 6.1 The California Department of Housing and Community Development has developed an allocation formula for the distribution of CDBG-CV 2 & 3 funding to all eligible non-entitlement jurisdictions, including both CITY and COUNTY.

- 6.2 CITY and COUNTY wish to use this funding to implement the Program to provide services to qualifying Plumas County residents, both in the incorporated and unincorporated areas of Plumas County.

- 6.3 For ease of administrative burden, CITY and COUNTY wish the Program to be a joint program administered by COUNTY.

- 6.4 CITY expressly agrees to allow COUNTY to utilize all CDBG-CV 2 & 3 funding allocated to both COUNTY and CITY to administer this program with the City's allotment being used solely for the Small Business Grant Program.

7.0 GENERAL PROVISIONS.

- 7.1 INDEMNIFICATION OF CITY. COUNTY agrees to indemnify, defend (with counsel reasonably approved by CITY) and hold harmless the CITY and its officers, employees, agents, and volunteers from any and all claims, actions, losses, damages and/or liability resulting from COUNTY's negligent acts or omissions which arise from COUNTY's performance of its obligations under this AGREEMENT.

- 7.2 INDEMNIFICATION OF COUNTY. CITY agrees to indemnify, defend (with counsel reasonably approved by COUNTY) and hold harmless COUNTY and its officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liability resulting from CITY'S negligent acts or omissions which arise from CITY's performance of its obligations under this AGREEMENT.

- 7.3 COMPARATIVE FAULT. In the event COUNTY and/or CITY is found to be comparatively at fault for any claim, action, loss, or damage which results from their

respective obligations under the AGREEMENT, the COUNTY and/or CITY must indemnify the other to the extent of its comparative fault.

- 7.4 ATTORNEY’S FEES. In the event of litigation arising from this AGREEMENT, each Party to the AGREEMENT will bear its own costs, including attorneys’ fees. This paragraph shall not apply to the costs or attorneys’ fees relative to paragraphs 7.1, 7.2, and 7.3, indemnification.
- 7.6 INSURANCE. CITY is an authorized self-insured public entity for purposes of Public Officials Errors and Omissions, Automobile Liability, General Liability, and Workers’ Compensation and warrant that through their programs of self-insurance, CITY has adequate coverage or resources to protect against liabilities arising out of the performance of the terms, conditions, or obligations of this AGREEMENT. COUNTY purchases insurance coverages for Automobile Liability, General liability, and Workers’ Compensation. COUNTY represents and warrants that COUNTY has adequate coverage or resources to protect against liabilities arising out of the performance of the terms, conditions, or obligations of this AGREEMENT.
- 7.7 INTEGRATION / AMENDMENT. This AGREEMENT contains the entire AGREEMENT of the Parties with respect to subject matter hereof, and supersedes all prior negotiations, understandings, or agreements. No supplement, modification, or amendment of this AGREEMENT will be binding unless executed in writing and signed by both parties.
- 7.8 GOVERNING LAW / VENUE. This AGREEMENT is entered into in Plumas County, California and is governed by the laws of the State of California. Any action or proceeding between CITY and COUNTY concerning the interpretation or enforcement of this AGREEMENT, or which arises out of or is in any way connected with this AGREEMENT, must be filed in Plumas County Superior Court.
- 7.9 INTERPRETATION. Since the parties or their agents have participated fully in the preparation of this AGREEMENT, the language of this AGREEMENT is to be construed simply, according to its fair meaning, and not strictly for or against any party. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this AGREEMENT.
- 7.10 NO WAIVER. No waiver of any default may constitute a waiver of any other default or breach, whether of the same or another covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party will give the other party any contractual rights by custom, estoppel, or otherwise.
- 7.11 SEVERABILITY. If a court of competent jurisdiction declares any portion of this AGREEMENT invalid, illegal, or otherwise unenforceable, the remaining provisions will continue in full force and effect unless the purpose of this AGREEMENT is frustrated.
- 7.12 COUNTERPARTS. This AGREEMENT may be signed in counterparts, each of which constitutes an original.
- 7.13 NO RELINQUISHMENT OF RIGHTS. Except as expressly stated herein, nothing contained in this AGREEMENT may be construed as a relinquishment of any rights now held by CITY or COUNTY.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this ____ day of _____ 2021.

COUNTY OF PLUMAS

CITY OF PORTOLA

Gabriel Hydrick, County CA

Lauren Knox, City Manager

ATTEST:

ATTEST:

Clerk of the Board

City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

County Counsel

City Attorney

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CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Lauren Knox, City Manager

MEETING: December 22, 2021

SUBJECT: 2022 Refuse Collection Rate Increase – Public Hearing for Resolution No. 2493

BACKGROUND

Under the revised and amended franchise agreement between the City of Portola and Intermountain Disposal Company, the company is entitled to an annual rate adjustment for changes in the cost of doing business.

The adjustment for increases of the cost of doing business is based on U.S. Bureau of Labor Statistics and the U.S. Energy Information Administration data for consumer indices and fuel price changes over a one-year period. Specifically, the two Federal agency statistics used to calculate the annual increase are:

- Bureau of Labor Statistics Consumer Price Index for All West Urban Consumers, Non-Seasonally Adjusted; and
- Energy Information Administration California No. 2 Diesel Retail Prices.

The calculation for the 2022 rate adjustments is affected by Amendment No. 1 to the franchise agreement, which was approved by the Portola City Council on August 25, 2021. Specifically, Section 5.3 of the franchise agreement, which addresses the refuse collection rate adjustment for changes in the cost of doing business, was changed to move up the year-over-year data period from September to August.

Section 5.3 of the franchise agreement reads as follows. Please note the underlined paragraphs as they affect the 2022 calculations:

5.3 Annual Adjustments to Rates

Effective January 1st of each Rate Year, commencing on the 1st day of Rate Year 2 (January 1, 2019) the Company shall automatically be entitled to increase the Rates for all services by an amount equal to the following formula:

- *Annual Rate Adjustment = Current Rate x [1 + {(0.9 x Percent Change CPI Index) + (0.1 x Percent Change Fuel Index)}], where:*

Percent Change CPI Index = Annual Percent Change in the August Consumer Price Index for All West Urban Consumers, Non-seasonally Adjusted, for the Preceding Year (Bureau of Labor Statistics Series ID CUUR400SAO), and

Percent Change Fuel Index = Annual Percent Change in the August California No. 2 Diesel Retail Sales by All Sellers, as published by the U.S. Energy Information Administration.

For Rate Year 5 (commencing January 1, 2022), the annual adjustment to Rates shall base the CPI and fuel calculations using indices from September 2020 through August 2021. For Rates which were adjusted on April 1, 2021, the CPI and fuel calculation shall use indices from April 2021 through August 2021. Thereafter, all subsequent annual Rate increases (commencing Rate Year 6) shall use August to August CPI and fuel indices.

In the event the change in the rate increase, under the above formula, is greater than five percent (5%) in any given Rate Year, then the percentage increase in excess of the five percent (5%) shall be carried over to the next Rate Year, subject to the five percent maximum annual increase.

Rate Increases

Attached are calculations for the 2022 refuse collection rates. For the period of September 2020 to August 2021, the CPI/Fuel increase is 7.72%. Rates which were in-effect on January 1, 2021 are capped at a 5.0% increase for 2022, per Section 5.3 of the franchise agreement. The remaining 2.72% of the CPI/Fuel increase is rolled-over to the 2023 rate increase.

For rates which became effective on April 1, 2021, the 2022 CPI/Fuel increase is 2.97%.

The 2022 rates for residential and commercial refuse collection and related services in the city of Portola are attached. These rates are the only fees IMD can assess residential and commercial customers in the city.

In compliance with Prop 218 a notice of the proposed rate increase was mailed to all property owners and IMD customers within the City (see attached notice). In accordance with noticing procedures, a public hearing was established and scheduled for December 22, 2021. Although notices were sent to property owners and customer's only one protest can be accepted from each parcel within the City.

At the time this staff report is being written the city has received one written protests.

Without the sufficient number of protests the rate increase may move forward by City Council approval of a resolution. Accordingly, Resolution No. 2493 has been prepared for Council review and possible action (attached).

RECOMMENDATION

Staff recommends that the City Council open the public hearing, receive public comment on the rate increase, close the public hearing and approve Resolution No. 2493 to adopt the 2022 refuse collection rates.

**INTERMOUNTAIN DISPOSAL COMPANY
ANNUAL ADJUSTMENT OF RATES FOR THE 2022 CALENDAR YEAR (RATE YEAR 5)**

Annual Rate Adjustment Calculated per Section 5.3 of the Franchise Agreement, as Amended August 25, 2021

Rate Adjustment Calculations

Adjust for Changes in CPI and Fuel Costs September 2020 through August 2021

% Increase = 90% Annual Change West Region CPI (Sept/Aug) + 10% Annual Change California Fuel (Sept/Aug)



September 2020 West Urban CPI:	276.422	Data Reference: https://data.bls.gov/cgi-bin/surveymost?cu
August 2021 West Urban CPI:	290.393	
September 2020 EIA Cal Diesel Fuel:	3.259	Date Reference: www.eia.gov/dnav/pet/pet_pri_gnd_dcus_sca_m .htm
August 2021 EIA Cal Diesel Fuel:	4.291	
CPI/Fuel Percent Increase =	7.72%	<i>Rate Increase Capped at 5.00%, per Section 5.3. Roll 2.72% to 2023 Rate Increase (Rate Year 6).</i>

Adjust for Changes in CPI and Fuel Costs April 2021 through August 2021 (for Rates Increased April 2021)

April 2021 West Urban CPI:	283.507
August 2021 West Urban CPI:	290.393
April 2021 EIA Cal Diesel Fuel:	3.980
August 2021 EIA Cal Diesel Fuel:	4.291
CPI/Fuel Percent Increase =	2.97%

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Databases, Tables & Calculators by Subject

Change Output Options: From: 2011 To: 2021 
 include graphs include annual averages [More Formatting Options](#) 

Data extracted on: September 15, 2021 (2:40:18 PM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUUR0400SA0
 Not Seasonally Adjusted
 Series Title: All items in West urban, all urban consumers, not seasonally adjusted
 Area: West
 Item: All items
 Base Period: 1982-84=100

Download:  

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2011	223.149	224.431	226.558	227.837	228.516	228.075	227.805	228.222	229.147	229.195	228.771	228.117	227.485	226.428	228.543
2012	228.980	229.995	232.039	232.561	233.053	232.701	231.893	233.001	234.083	234.966	233.206	232.029	232.376	231.555	233.196
2013	232.759	234.595	235.511	235.488	235.979	236.227	236.341	236.591	237.146	237.000	236.153	236.096	235.824	235.093	236.555
2014	236.707	237.614	239.092	239.808	241.350	241.616	241.850	241.660	241.920	241.650	240.220	239.095	240.215	239.365	241.066
2015	238.318	239.748	241.690	242.302	244.227	244.332	245.040	244.737	244.257	244.341	243.749	243.434	243.015	241.770	244.260
2016	244.600	244.821	245.404	246.589	247.855	248.228	248.375	248.498	249.234	249.897	249.448	249.516	247.705	246.250	249.161
2017	250.814	252.252	252.949	253.806	254.380	254.469	254.708	255.282	256.504	257.223	257.126	257.347	254.738	253.112	256.365
2018	258.638	259.986	260.994	262.037	263.240	263.732	263.971	264.395	265.105	266.195	265.658	265.209	263.263	261.438	265.089
2019	265.624	266.215	267.370	269.522	270.880	270.957	271.029	271.264	272.102	273.524	273.128	272.584	270.350	268.428	272.272
2020	273.340	274.412	273.995	272.913	273.062	274.155	275.597	276.443	276.422	276.876	276.875	276.593	275.057	273.646	276.468
2021	277.238	278.702	280.625	283.507	285.793	288.263	289.863	290.393						282.355	

U.S. BUREAU OF LABOR STATISTICS Postal Square Building 2 Massachusetts Avenue NE Washington, DC 20212-0001

Telephone: 1-202-691-5200 Federal Relay Service: 1-800-877-8339 www.bls.gov [Contact Us](#)



PETROLEUM & OTHER LIQUIDS

OVERVIEW

DATA

ANALYSIS & PROJECTIONS

GLOSSARY >

FAQS >

Referring Pages:

- California Gasoline and Diesel Retail Prices
- Retail Prices for Ultra Low Sulfur Diesel

View History: Weekly Monthly Annual

[Download Data \(XLS File\)](#)

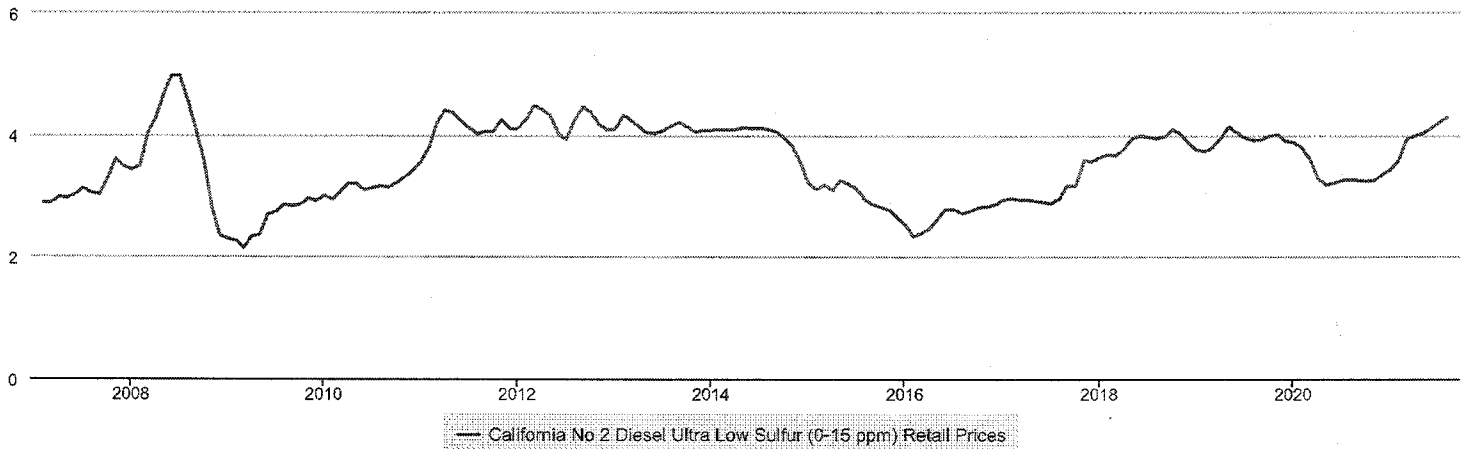
Chart Tools

no analysis applied

California No 2 Diesel Ultra Low Sulfur (0-15 ppm) Retail Prices

[DOWNLOAD](#)

Dollars per Gallon



Source: U.S. Energy Information Administration

This series is available through the EIA open data API and can be downloaded to Excel or embedded as an interactive chart or map on your website.

California No 2 Diesel Ultra Low Sulfur (0-15 ppm) Retail Prices (Dollars per Gallon)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2007		2.886	2.885	2.985	2.964	3.019	3.123	3.049	3.024	3.267	3.608	3.475
2008	3.423	3.488	4.014	4.265	4.673	4.968	4.965	4.542	4.087	3.568	2.832	2.345
2009	2.297	2.260	2.139	2.336	2.354	2.697	2.734	2.850	2.837	2.856	2.962	2.913
2010	2.997	2.938	3.058	3.206	3.205	3.102	3.124	3.164	3.144	3.214	3.305	3.408
2011	3.560	3.804	4.187	4.400	4.362	4.213	4.106	4.009	4.057	4.059	4.245	4.095
2012	4.103	4.251	4.474	4.419	4.316	4.027	3.917	4.240	4.456	4.376	4.170	4.076
2013	4.083	4.325	4.245	4.134	4.040	4.023	4.068	4.138	4.209	4.134	4.048	4.073
2014	4.082	4.084	4.092	4.089	4.119	4.101	4.110	4.085	4.054	3.938	3.813	3.542
2015	3.212	3.110	3.182	3.098	3.254	3.192	3.115	2.935	2.850	2.814	2.768	2.644
2016	2.526	2.335	2.387	2.459	2.636	2.782	2.785	2.722	2.749	2.817	2.820	2.851
2017	2.932	2.957	2.935	2.938	2.922	2.895	2.876	2.959	3.168	3.172	3.587	3.559
2018	3.639	3.680	3.654	3.773	3.941	3.982	3.957	3.940	3.973	4.086	4.018	3.858
2019	3.753	3.734	3.789	3.953	4.128	4.035	3.949	3.906	3.923	3.985	4.003	3.902
2020	3.873	3.787	3.601	3.283	3.182	3.216	3.254	3.263	3.259	3.246	3.250	3.356
2021	3.439	3.607	3.931	3.980	4.024	4.095	4.195	4.291				

-- = No Data Reported; -- = Not Applicable; NA = Not Available; W = Withheld to avoid disclosure of individual company data.

Release Date: 9/13/2021
Next Release Date: 9/20/2021

Referring Pages:

- California Gasoline and Diesel Retail Prices

**INTERMOUNTAIN DISPOSAL 2022 RATE INCREASE
EFFECTIVE JANUARY 1, 2022**

**COMMERCIAL AND RESIDENTIAL CAN RATES
2022 RATE INCREASE (RATE YEAR 5)**

Item	Current 2021 Monthly Fee Effective January 2021	Current 2021 Monthly Fee Effective April 2021	Monthly Fee Starting 1/1/22
<i>Owner Supplied</i>			
1 Can	\$12.07		\$12.67
2 Cans	\$16.35		\$17.17
3 Cans	\$20.69		\$21.72
<i>Wastecarts</i>			
32 Gallon Cart	\$12.51		\$13.13
64 Gallon Cart	\$17.00		\$17.85
96 Gallon Cart	\$21.52		\$22.60
<i>Replace Carts</i>			
32 Gallon Cart	\$63.27		\$66.43
64 Gallon Cart	\$71.71		\$75.30
96 Gallon Cart	\$88.58		\$93.01
<i>Recycling Service</i>			
64 Gallon Cart		\$4.50	\$4.63
<i>Green Waste Service</i>			
96 Gallon Cart		\$13.88	\$14.29
<i>Extra Services</i>			
New Service & Reinstatement Fee	\$7.04		\$7.39
Backyard Collection	\$7.04		\$7.40
Car Tire	\$4.47		\$4.69
Truck Tire	\$9.10		\$9.55
Appliances	\$21.42		\$22.49
Mattress/Box Spring	\$42.75		\$44.88
Waste Cart Delivery		\$12.93	\$13.31
One-Time Collection, Up to Four Cans		\$21.62	\$22.26
Returned Check Fee		\$45.00	\$46.34

**INTERMOUNTAIN DISPOSAL 2022 RATE INCREASE
EFFECTIVE JANUARY 1, 2022**

**COMMERCIAL BIN SERVICE RATES
2022 RATE INCREASE (RATE YEAR 5)**

Item	Pick-ups Per Week	Current 2021 Monthly Fee Effective January 2021	Current 2021 Monthly Fee Effective April 2021	Monthly Fee Starting 1/1/22
<i>Bin Size</i>				
1 CY	1x	\$55.16		\$57.92
	2x	\$110.24		\$115.75
	3x	\$165.22		\$173.48
1.5 Cy	1x	\$83.03		\$87.18
	2x	\$165.95		\$174.25
	3x	\$248.88		\$261.32
2 CY	1x	\$122.56		\$128.69
	2x	\$245.02		\$257.27
	3x	\$367.45		\$385.83
3 CY	1x	\$206.98		\$217.33
	2x	\$413.83		\$434.52
4 CY	1x	\$220.30		\$231.32
	2x	\$440.52		\$462.54
5 CY	1x	\$275.35		\$289.11
	2x	\$550.56		\$578.09
6 CY	1x	\$342.74		\$359.88
	2x	\$685.37		\$719.64
8 CY	1x	\$482.19		\$506.30
	2x	\$964.25		\$1,012.46
<i>Extra Services</i>				
New Service & Reinstatement Fee		\$7.04		\$7.39
Extra Yardage		\$14.26		\$14.97
Extra Cans		\$5.44		\$5.71
Container Delivery		\$47.81		\$50.20
Container Relocation		\$23.89		\$25.08
Weekly Rental Charge				
1 CY		\$8.80		\$9.24
1.5 CY		\$13.23		\$13.89
2 CY		\$19.48		\$20.45
3 Cy		\$32.97		\$34.62
4 CY		\$34.96		\$36.71
5 Cy		\$43.88		\$46.07
Car Tire		\$4.47		\$4.69
Truck Tire		\$9.10		\$9.55
Return Charge		\$10.55		\$11.08
Off-Day Collection		\$21.10		\$22.15
Bear-Resistant Bin			\$18.41	\$18.96
Bin Unlock/Lock			\$35.00	\$36.04
Bin Repair Per Hour			\$65.00	\$66.93

**INTERMOUNTAIN DISPOSAL 2022 RATE INCREASE
RATE EFFECTIVE JANUARY 1, 2022**

**ROLL-OFF BOX RATES
2022 RATE INCREASE**

Box Size	Roll-Off Box	Roll-Off Box	Roll-Off Box	Delivery Charge	Delivery Charge
	Current 2021 Fee Effective January 2021	Current 2021 Fee Effective April 2021	Fee Starting 1/1/22	Current 2021 Fee Effective January 2021	Fee Starting 1/1/22
10 CY	\$266.81		\$280.15	\$46.65	\$48.98
12 CY	\$332.89		\$349.53	\$46.65	\$48.98
20 CY	\$462.49		\$485.62	\$46.65	\$48.98
25 CY	\$557.28		\$585.14	\$46.65	\$48.98
30 CY	\$679.18		\$713.14	\$46.65	\$48.98
40 CY	\$922.65		\$968.78	\$46.65	\$48.98
<i>Demurrage Charge</i>					
Daily	\$14.12		\$14.83		
Weekly	\$41.20		\$43.26		
<i>Extra Services</i>					
Off-Day Relocation, Per Hour		\$94.11	\$96.91		
Overweight Per ton (>8Tons)		\$83.56	\$86.04		
Standby Monday- Friday, Per Hour		\$91.11	\$93.82		
Standby Off Hours, Per Hour		\$141.17	\$145.36		

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RESOLUTION 2493

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA
ADOPTING WASTE COLLECTION AND RESIDENTIAL RECYCLING RATES**

WHEREAS, in accordance with the Franchise Agreement between the City of Portola and Intermountain Disposal the Portola City Council is considering an increase to waste collection and residential recycling rates billed by Intermountain Disposal to customers within the City; and,

WHEREAS, the City Council has determined that the rate increase requested by Intermountain Disposal complies with the approved Franchise Agreement; and,

WHEREAS, in accordance with Government Code section 54515, Government Code Section 54300, Part I of Division 2 of Title 5 of the Government Code and Proposition 218, a Public Hearing was held on December 16, 2019 to consider changes to waste collection and residential recycling rates billed by Intermountain Disposal to property owners within the City of Portola and at the hearing the City Council received comments from the public regarding the proposed changes; and,

WHEREAS, the City received fewer protests to the proposed increase in rates for waste collection and residential recycling than is required to prevent the City Council from increasing the fees.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Portola that the waste collection and recycling rates charged to customers within the City of Portola by Intermountain Disposal in accordance with its franchise agreement as shown on Exhibit "A", which is attached hereto and incorporated herein, are hereby adopted and shall take effect on January 1, 2022.

PASSED, APPROVED AND ADOPTED this 22nd day of December 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

, Mayor

ATTEST:

Tara Kindall, Deputy City Clerk

I, Tara Kindall, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council of the City of Portola at a regular meeting thereof held on December 22, 2021.

Tara Kindall, Deputy City Clerk

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CITY COUNCIL AGENDA STAFF REPORT

DATE: December 2, 2021
TO: Honorable Mayor and Members of the City Council
FROM: Lauren Knox, City Manager
MEETING: December 22, 2021
SUBJECT: Connection fees and infrastructure related items

Background:

Mayors Powers has requested an item for the Council to discuss infrastructure related items, such as water and sewer connection fees and mechanisms to finance them. For reference, the associated fees are listed below:

Water/Sewer Connections

Water Connection Fee\$ 1000
Water meter Fee (5/8")\$ 375
Sewer Connection Fee\$ 1000
Sewer Inspection.....\$ 100

Facility Fees for New Services

** Must be paid when permit is issued*

Meter Size	Water Fee	Sewer Fee
5/8"	\$4,015.00	\$ 5,324.00
¾"	\$6,022.50	\$7,986.00
1"	\$10,037.50	\$13,310.00
1½"	\$20,075.00	\$26,620.00
2"	\$32,120.00	\$42,592.00
3"	\$60,225.00	\$79,860.00
4"	\$100,375.00	\$133,100.00
6"	\$200,750.00	\$266,200.00
Traffic Impact Fee.....		\$3,711.00

Recommendation:

Discuss and provide direction to the Infrastructure Committee to further review.