

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday, December 11, 2013
7:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor John Larrieu
Mayor Pro Tem Phil Oels
Councilmember Michelle Gault
Councilmember Pat Morton
Councilmember Bill Powers

City Staff

Interim City Manager Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
Planner Karen Downs
City Clerk Tiana Bradley

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 7:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

**CITY COUNCIL AGENDA
REGULAR MEETING
DECEMBER 11, 2013 7:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; give his/her name to the Clerk for the record, and address the City Council. Each person addressing the City Council shall be limited to five minutes ordinarily.

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

B. City Manager's Report

6. CONSENT CALENDAR

A. Minutes - Adopt the minutes of the Special and Regular Meetings held on November 14th, 2013 and December 4th, 2013.

B. Claims -

a. Adopt Resolution No. 2185 authorizing payment of claims for the period of November 9th, 2013 through November 22nd, 2013.

Accounts Payable: \$41,651.32
Payroll: \$17,627.44
Total: \$59,278.76

- b. Adopt Resolution No. 2186 authorizing payment of claims for the period of November 23rd, 2013 through December 6th, 2013.

Accounts Payable: \$70,661.11
Payroll: \$34,140.46
Total: \$104,801.57

7. ORDER OF BUSINESS

- A. **Selection of Mayor and Mayor Pro Tem**- Consider nominations and make appointments for the Mayor and Mayor Pro Tem positions. Discussion, possible action.
- B. **ASCAP Licensing Agreement** - Review American Society of Composers (ASCAP) Licensing Agreement. Discussion, direction to staff, possible action.
- C. **Utility Billing Policy** – Consider adoption and waiving the reading of Ordinance No. 340 making revisions to the City’s utility billing procedures. Discussion, possible action.

Ordinance No. 340

*An Ordinance of the City of Portola, County of Plumas
Amending, Adding and Deleting Certain Sections of the
Portola Municipal Code Relating to Utility Billing*

8. CLOSED SESSION

- A. **Anticipated Litigation** - Pursuant to Government Code Section 54956.9(d)(2); One Case
- B. **Existing Litigation** – Pursuant to Government Code Section 54956.9(d)(1) Buckelew vs. City of Portola, Case No. CV 13-00090

9. ADJOURNMENT