

# CITY OF PORTOLA

## CITY COUNCIL REGULAR MEETING AGENDA

**Regular Meeting**  
**Wednesday, June 12, 2019**  
**6:00 p.m.**



**City Hall Council Chambers**  
**35 Third Avenue**  
**Portola, CA 96122**

### Councilmembers

Mayor Tom Cooley  
Mayor Pro Tem Phil Oels  
Councilmember Pat Morton  
Councilmember Bill Powers  
Councilmember Stan Peiler

### City Staff

Interim City Manager Leslie Chrysler  
Public Works Director Todd Roberts  
Finance Officer Susan Scarlett  
City Attorney Steve Gross  
City Clerk Melissa Klundby

---

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT CALENDAR:** These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page [www.cityofportola.com](http://www.cityofportola.com)

**CITY COUNCIL AGENDA  
REGULAR MEETING  
June 12, 2019  
6:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

**5. CITY COMMUNICATIONS**

- A. City Council Communications/Committee Reports**
- B. Staff Communications**
- C. Fire Chief Report**
- D. City Manager Report**

**6. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council regular meeting held on May 22, 2019 and the Special Meetings held on May 21, 2019, the adjourned Special meeting of May 22 and the Special Meeting of June 5, 2019.
- B. Claims** – Adopt Resolution No. 2394 authorizing payment of claims for the period of May 18, 2019 through June 7, 2019.

*Resolution No. 2394  
A Resolution of the City Council of the City of Portola  
Authorizing Payment of Claims for the Period  
May 18, 2019 through June 7, 2019*

- C. **Agreement for Law Enforcement Services**- Approve Amendment Number 1 to the Agreement for Law Enforcement Services between the City of Portola, the County of Plumas and the Plumas County Sheriff's Office; extending the agreement through June 30, 2020.

## 7. ORDER OF BUSINESS

- A. **Portola 192**- Transfer of Development Agreement to new project owners. Discussion and possible action.
- B. **Asphalt Bid Award**- Review and Award Asphalt Concrete & Paving Bid No.: 2019-001 to Mike Hauso Engineering. Discussion and possible action.
- C. **Local Hazard Mitigation Plan**- Review the Local Hazard Mitigation Plan (LHMP) Update and Direct Staff to Submit for Review to the California Office of Emergency Services. Discussion, direction to staff and possible action.
- D. **Public Hearing- 2019/2020 Operating Budget**- Review changes made to the budget subsequent to the budget workshop. Receive public comment regarding the 2019/2020 Draft Operating Budget. Discussion and possible action.
- E. **Administrative Permit Fee Schedule** – Review Administrative Permits and a proposed fee schedule. Discussion and possible action.
- F. **Conflict of Interest Waiver**- Consider a Conflict of Interest Waiver for Attorney, Steve Gross, in matter relating to the City of Portola and the Eastern Plumas Hospital District as they relate to “Hospital Hill”. Discussion and possible action.

## 8. CLOSED SESSION

- A. **Public Employee Appointment** – Pursuant to Government Code Section 54957(b)(1); City Manager

## 9. ADJOURNMENT