

CITY OF PORTOLA

CITY COUNCIL AGENDA

Regular Meeting
Wednesday June 27, 2012
7:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Juliana Mark
Mayor Pro Tem John Larrieu
Councilmember William Weaver
Councilmember Curt McBride
Councilmember Phil Oels

Staff

City Manager Leslie Tigan
City Attorney Steve Gross
Finance Officer Susan Scarlett
City Clerk Leslie Tigan
Planner Karen Downs

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www.ci.portola.ca.us

View Portola City Council meetings on the internet at

<http://www.youtube.com/watch?v=y8bsnxKtT2E>

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City Clerk at (530) 832-4216

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the Office of the City Clerk at (530) 832-6801 at least 48 hours prior to the meeting.

**AGENDA
REGULAR MEETING
JUNE 27, 2012**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT**
5. **CITY COMMUNICATIONS**

- A. City Council/Committee Reports
- B. City Manager's Report

6. **CONSENT CALENDAR**

It is recommended that the Consent Calendar items be acted on simultaneously unless a Councilmember requests separate discussion and/or action.

- A. Minutes – Adopt the minutes of the regular meeting held on June 13, 2012.
- B. Claims – Adopt Resolution No. 2130 authorizing payment of claims for the period June 9, 2012 to June 22, 2012.

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|-------------------|--------------|
| Accounts Payable: | \$ 22,251.59 |
| Payroll: | \$ 21,158.46 |
| Total: | \$ 43,380.05 |

- C. Contract for Geotechnical Services – Approve a contract with Black Eagle Consulting for services associated with the Safe Route to Schools project.

7. **ORDER OF BUSINESS**

- A. 2012/2013 City Budget, Fee Schedule and Appropriations Limit – Public Hearing
Receive public comment and consider adoption of Resolutions Nos. 2131, 2132 & 2133 adopting the 2012/2013 Appropriations Limit, Fee Schedule and Operating Budget. Receive public comment, discussion and possible action.

Resolution No. 2131

*A Resolution of the City Council of the City of Portola
Approving and Adopting the Annual Appropriations Limit
for Fiscal Year 2012-2013*

Resolution No. 2132

*A Resolution of the City Council of the City of Portola
Adopting Monthly Rates for Water and Wastewater*

Resolution No. 2133

*A Resolution of the City Council of the City of Portola
Approving the Operating Budget for Fiscal Year 2012/2013*

- B. Woodbridge Development Project – Discussion of the Woodbridge project per the Mayor’s request. Discussion.
- C. Proposition 218 Procedure – Consider adoption of Resolution No. 2134 adopting a procedure for compliance with Proposition 218. Discussion and possible action.

Resolution No. 2134

*A Resolution of the City Council of the City of Portola
Adopting a Procedure for Compliance with Proposition 218*

- D. Utility Assistance Program – Review and discuss the City’s Utility Assistance Program that is currently in place. Determine if there is a need for changes or revisions to the current program or if the City wishes to develop another assistance program. Discussion, possible action and or direction to staff.
- E. City Treasurer – Consider adoption of Resolution No. 2135 placing the Office of the City Treasurer on the November 6, 2012 ballot. Discussion, possible action.

Resolution No. 2135

*A Resolution of the City Council of the City of Portola
Adding the Election of the City Treasurer to the
Notice of the General Municipal Election
to be held on Tuesday, November 6, 2012*

- F. Transient Occupancy Tax and Sales Tax – Discuss proposals of Plumas County to place measures on the November 6, 2012 ballot to increase the County’s transient occupancy tax and sales tax. Consider adoption of Resolution No. 2136 placing a question regarding the City Transient Occupancy Tax on the November 6, 2012 ballot. Discussion, possible action and/or direction to staff.

Resolution No. 2136

*A Resolution of the City Council of the City of Portola, California
Requesting the Board of Supervisors of the County of Plumas to
Consolidate a General Municipal Election to be held on November 6, 2012
with the Statewide General Election to be held on the
Date Pursuant to Section 10403 of the Elections Code*