

**PORTOLA CITY COUNCIL
SPECIAL MEETING MINUTES
February 15, 2014 10:00 a.m.**



CALL TO ORDER

Mayor Oels called the meeting to order a 10:00 am and led the pledge of allegiance.

ROLL CALL

Councilmember's Morton, Larrieu, Powers, Mayor Pro Tem Gault and Mayor Oels responded to the roll call, Planner Karen Downs, Interim City Manager Todd Roberts, Finance Officer Susan Scarlett and City Clerk Melissa Klundby were also in attendance.

PUBLIC COMMENT

There was no public comment.

ORDER OF BUSINESS

A. **City Council Workshop/Training Session**

The City Council and staff engaged in general discussion relating to the below items:

- 2014/2015 Budget Goal Setting- Finance Review
- 2014/2015 Staffing Levels
- City Council Goals
- "I Love Portola"
- Community Services
- Alternative Energy Projects
- CDBG Grant Administration
- Infrastructure and Equipment Repair/Replacement
- Economic Development and Job Creation
- Fire Department

Following public comment and Council and staff discussion the City Council identified the following goals as priority items to be researched by staff, included in the 2014/2015 Budget and presented to the Council at future meeting dates:

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- Keep basic City services running
- Landfill Closure
- Increasing Staff (temps/special projects)
- Community Service Officer presence and code enforcement
- Evaluation of the contract with the Plumas County Sheriff's Department
- Maintaining a balanced budget
- Encourage and acknowledge citizen participation
- Concerts in the Park
- Employee benefits and possible wage increases
- Red tag/condemn/demo abandoned buildings
- Maintain beautification efforts
- Focus on grants that will impact the tax/rate payers of the City of Portola

The Council adjourned at 1:00 pm for a lunch break and reconvened at 1:45 pm.

B. Prioritize Grant activity

The Council discussed the types of grants the City Council wanted to target in the upcoming fiscal year. The Council determined that they would like to focus on grants that directly impact tax and rate payers and that concentrate on infrastructure improvements.

C. Community Development Block Grant Application -Continued Public Hearing

Mayors Oels re-opened the public hearing and asked for public comment, finding none the Council asked for a report from Cathy Rahmeyer, High Sierra Grants regarding CDBG funding limits and eligible award activities and limits.

After discussion Mayor Oels closed the public hearing and Mayor Pro Tem Gault made a motion to request that Cathy Rahmeyer, High Sierra Grants, pursue the following eligible Community Development Block Grant (CDBG) activities:

- \$1,500,000; Public Facilities Activities to be used for Public Infrastructure improvement activities
- \$300,000; Public Service Activities to be used for the PCIRCbuilding
- \$200,000; Public Service Activities to be used for the acquisition of a new fire truck

Councilmember Powers seconded the motion and it was unanimously approved with a roll call vote.

ADJOURNMENT

There being no further business to discuss Mayor Oels adjourned the meeting at 4:30 p.m.

Respectfully Submitted,

Melissa Klundby, City Clerk

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