

**REGULAR MEETING MINUTES  
PORTOLA CITY COUNCIL  
35 THIRD AVENUE | PORTOLA, CA 96122  
AUGUST 25, 2021 | 6:00 P.M.**

**1. CALL TO ORDER**

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Members of the public were able to join the meeting via Zoom live streaming. Mayor Powers called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Councilmembers Tom Cooley, Phil Oels, Stan Peiler, Mayor Pro Tem Pat Morton, and Mayor Bill Powers responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, and Deputy City Clerk Tara Kindall were also present.

**3. PUBLIC COMMENT**

No one from the public wished to comment.

**4. CITY COMMUNICATIONS**

**A. City Council Communications/Committee Reports**

Councilmember Peiler had nothing to report.

Councilmember Oels reported that he attended a Transportation Commission meeting and Firesafe meeting. There will be a Firesafe meeting at the library tomorrow evening at 6:00 p.m.

Councilmember Cooley reported that he attended a Fire Reorganization Study Group organizational meeting of the Selection and Interview Committee and a Fire Ad Hoc committee meeting.

Mayor Pro Tem Morton reported that she attended a Fire Ad Hoc Committee meeting.

Mayor Powers reported that he attended a Transportation Commission meeting.

**B. Staff Communications**

Gay Miller with Beckwourth Fire reported that they are busy not only with local calls, but one unit is attached to the Dixie Fire. Through State funding they now have a fire engine at the Southside fire station staffed 24/7. This program, which began last Friday, has a daily application process and is up for review everyday could be denied at any time, so don't get too comfortable with the staffing. This is a great thing for our community even though it will be short-lived. If you have any questions call Chief Russell.

Melissa Klundby with Air Quality reported that they have created greater Portola blog is being updated daily with current air quality information. They also have a Facebook page that contains a survey to help them bring relevant news and event information to the community, so please take a moment to complete the survey. Call 832.0102 for free chimney sweep vouchers that are available. The District has two job postings, a wood lot operator and another permanent employee posted on their website: [www.myairdistrict.com](http://www.myairdistrict.com).

The Plumas County Sheriff's department had no report.

**C. City Manager Report**

City Manager Knox reported we have been in contact with Northern Sierra Air Quality District to acquire a woodchipper, she's also been in contact with the Grizzly Lake Communications Services District concerning reimbursement, the State has sent out water curtailment letters advising us to check their website three times a week. Everything is status quo with the Dixie Fire evacuees. Our new website is up and running. The Pool will remain open until Labor Day to make up swim lessons that were cancelled because of poor air quality. The Community Town Hall meeting has not had much progress as Fire and Law Enforcement are so busy right now and they are both key speakers for that meeting. Disc Golf is moving along with continued fuel reduction and clean up.

**5. CONSENT CALENDAR**

Finance Officer Scarlett amended the accounts payable amount to \$53,467.69 due to two checks being voided. Councilmember Oels moved and Councilmember Cooley seconded a motion to approve the consent calendar as amended:

**A. Minutes** – Adopt the minutes of the City Council Regular Meeting held on August 11, 2021 and the City Council Special Meeting held on August 19, 2021.

**B. Claims** – Adopt Resolution No. 2480 authorizing payment of claims for the period of August 6, 2021 through August 19, 2021.

Accounts Payable:	\$ 53,467.69
Payroll:	<u>\$ 24,896.51</u>
Total:	\$ 78,364.20

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.

Roll call vote, no: none.

## 6. ORDER OF BUSINESS

### A. Fire Service Assessment.

Deputy City Clerk Kindall stated that in their packets is Resolution No. 2481 authorizing Plumas County to place the Fire Service assessment on the tax roll. This has been done annually since 1984. The deputy city clerk read a statement with questions sent by email from Leah Turner regarding this item. A short discussion ensued.

Mayor Pro Tem Morton moved and Councilmember Peiler seconded a motion to adopt Resolution No. 2481.

*A Resolution of the City Council of the City of Portola requesting collection of charges to tax roll.*

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.

Roll call vote, no: none.

### B. Intermountain Disposal (IMD) Franchise Agreement Amendment 1.

City Manager Knox stated that this amendment is at the request of Tom Valentino, our Solid Waste Consultant, which is limited in scope to Section 5.3 of the agreement. This amendment will allow the usage of August, rather than September, Consumer Price Index (CPI) data to calculate the annual rate increase associated with IMD rate increases.

Councilmember Cooley moved and Councilmember Oels seconded a motion to approve the IMD Franchise Agreement Amendment 1.

Roll call vote, yes: Cooley, Oels, Peiler, Morton and Powers. So carried.

Roll call vote, no: none.

## 7. ADJOURNMENT

There being no further business Mayor Powers adjourned the meeting at 6:27 p.m.

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Tara Kindall, CMC  
Deputy City Clerk