

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday, December 10th, 2014
6:00 p.m.



City Hall Council Chambers
35 Third Avenue
Portola, CA 96122

Councilmembers

Mayor Phil Oels
Mayor Pro Tem Michelle Gault
Councilmember Pat Morton
Councilmember John Larrieu
Councilmember Bill Powers

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
Planner Karen Downs
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 7:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

**CITY COUNCIL AGENDA
REGULAR MEETING
December 10th, 2014 6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; give his/her name to the Clerk for the record, and address the City Council. Each person addressing the City Council shall be limited to five minutes ordinarily.

5. ELECTION RESULTS

- A. **General Municipal Election, Canvas of Votes and Certification of Result** – Consider adoption of Resolution No. 2232 declaring the result of the November 4, 2014 Municipal Election. Discussion, possible action.
- B. **Presentation** – Honoring the outgoing member of the City Council
- C. **City Council Reorganization** – The oath of office will be administered to incoming members of the City Council.

6. COUNCIL REORGANIZATION

- A. **Selection of Mayor and Mayor Pro Tem** - Consider nominations and make appointments for the Mayor and Mayor Pro Tem positions. Discussion, possible action.

7. CITY COMMUNICATIONS

- A. **City Council/Committee Reports**
- B. **City Manager Communications/Report**
- C. **Staff Communications**

8. CONSENT CALENDAR

- A. **Minutes** - Adopt the minutes of the Regular City Council meeting held on November 12, 2014.
- B. **Claims** - Adopt Resolution No. 2233 authorizing payment of claims for the period of November 8th, 2014 through December 5th, 2014.

9. ORDER OF BUSINESS

- A. **Big Fish Creations Presentation** - Big Fish Creations presentation related to the City's marketing strategy and branding. Discussion and/or possible action.
- B. **Mayor's Committee Appointments**- Mayoral appointments to fill position on Transportation Commission and the alternate position on Plumas Local Agency Formation Commission due to reorganization of City Council. Discussion, possible action.
- C. **Vacancies in Public Officers** – Review and consider the process to fill existing vacancy for the City Treasurer. Discussion, possible action.
- D. **New Mayors & Council Members Academy** - Consider approval for and budget amendments for attendance at this conference sponsored by the League of California Cities. Discussion, possible action.
- E. **Proclamation of Local Emergency Due to Drought Conditions in Portola, California** - Discussion and/or possible action.
- F. **Integrated Regional Water Management Plan** – Consider approval of Resolution No. 2234 approving a Memorandum of Understanding for participation in the preparation of an update to the Upper Feather River Integrated Regional Water Management Plan. Discussion and/or possible action.
- G. **Carmichael Property** – Consider approval of Amendment No. 1 regarding the Purchase Agreement for the Carmichael property (portion of APN 025-100-030) to change the Title Company to Cal Sierra Title. Discussion and/or possible action.
- H. **Community Development Block Grant, Program Income Public Hearing** – Public Hearing, Consider approving CDBG Program Income Supplemental Activity Requests; Resolution No. 2235. Discussion and/or possible action.
- I. **Facility Fees**- Councilmember Oels - Discussion related to current Facility Fees. Discussion and/or possible action.

10. CLOSED SESSION

- A. **Public Employee 180 Day Performance Evaluation** - Closed session pursuant to Government Code Section 54957, regularly scheduled 180 day evaluation of performance, City Manager, City of Portola. Discussion/Possible action
- B. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

10. ADJOURNMENT