

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday June 12, 2013
7:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor John Larrieu
Mayor Pro Tem Phil Oels
Councilmember Juliana Mark
Councilmember Michelle Gault
Councilmember Pat Morton

Staff

City Manager Leslie Tigan
City Attorney Steve Gross
Finance Officer Susan Scarlett
City Clerk Leslie Tigan
Planner Karen Downs

For additional information visit the City of Portola Web Page

www.ci.portola.ca.us

To watch video of past meetings go to

www.youtube.com

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Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City Clerk at (530) 832-4216

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the Office of the City Clerk at (530) 832-6801 at least 48 hours prior to the meeting.

**AGENDA
REGULAR MEETING
JUNE 12, 2013**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT**
5. **CITY COMMUNICATIONS**

- A. City Council/Committee Reports
- B. City Manager's Report

6. **CONSENT CALENDAR**

It is recommended that the Consent Calendar items be acted on simultaneously unless a Councilmember requests separate discussion and/or action.

- A. Minutes – Adopt the minutes of the special meeting held on May 1, 2013 and the regular meeting held on May 8, 2013.
- B. Claims – Adopt Resolution No. 2167 authorizing payment of claims for the period May 18, 2013 to June 5, 2013.

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|-------------------|---------------------|
| Accounts Payable: | \$ 229,505.25 |
| Payroll: | \$ <u>48,908.72</u> |
| Total: | \$ 278,413.97 |

7. **PRESENTATIONS**

- A. Plumas County Assessor
- B. Northeastern CA Counties Film Commission

8. **ORDER OF BUSINESS**

- A. 2013/2014 Operating Budget, Public Hearing – Receive public comment regarding the proposed 2013/2014 Operating Budget. Receive public comment, discussion and possible action.
- B. Year to Date Finance Update– Receive and review a finance report through May 24, 2013. Discussion, possible action and/or direction to staff.

- C. City Acceptance of Credit/Debit Cards – Review and discuss a contract with a third party vendor to allow for the use of credit/debit cards for payment of City bills and fees. Discussion, possible action.
- D. Utility Billing Policy – Consider approval of a schedule for adoption and implementation of the draft utility billing policy. Discussion, possible action.

9. **CLOSED SESSION**

- A. Existing Litigation – Pursuant to Government Code Section 54956.9(d)(1)
City of Portola vs. State of California Department of Fish & Game
Case No. CV09-00065
- B. Conference with Real Property Negotiators – Pursuant to Government Code
Section 54956.8
Property: APN #025-100-030
Agency Negotiators: Phil Oels, Tom Valentino, Leslie Tigan
Negotiating Party: Jeff Carmichael
Under Negotiation: Price & Terms

10. **REPORT FROM CLOSED SESSION**

11. **ADJOURNMENT**