

# CITY OF PORTOLA

## CITY COUNCIL REGULAR MEETING AGENDA

**Regular Meeting**  
**Wednesday, May 25, 2016**  
**6:00 p.m.**

**City Hall Council Chambers**  
**35 Third Avenue**  
**Portola, CA 96122**



### Councilmembers

Mayor Bill Powers  
Mayor Pro Tem John Larrieu  
Councilmember Phil Oels  
Councilmember Michelle Gault  
Councilmember Linda VanDahlen

### City Staff

City Manager Robert Meacher  
Public Works Director Todd Roberts  
City Attorney Steve Gross  
Finance Officer Susan Scarlett  
Planner Karen Downs  
City Clerk Melissa Klundby

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The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT CALENDAR:** These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page [www.cityofportola.com](http://www.cityofportola.com)

**CITY COUNCIL AGENDA  
REGULAR MEETING  
May 25, 2016  
6:00 p.m.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

**5. CITY COMMUNICATIONS**

**A. City Council/Committee Reports**

**B. City Manager Report**

**C. Staff Communications**

**6. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. **Minutes** – Adopt the minutes of the City Council special meeting held on May 4<sup>th</sup>, 2016 and the regular meeting held on May 11, 2016.

B. **Claims** – Adopt Resolution No. 2281 authorizing payment of claims for the period of May 7, 2016 through May 20, 2016.

**7. PRESENTATIONS**

A. **Portola Family Resource Center/Plumas Crisis Intervention Family Resource and Wellness Centers** – Presentation from representatives for the Portola Family Resource Center discussing rollout of the wellness center.

B. **Certificate of Appreciation** – Presentation of a Certificate of Appreciation to former Portola Volunteer Fire Department Chief, Henry Johnson.

**8. ORDER OF BUSINESS**

A. **Solid Waste Collection and Recycling** – Consider adoption of Ordinance No. 343, An Ordinance of the City Of Portola, Amending Chapter 8.04 of the City of Portola Municipal Code Providing for Regulation of Solid Waste Collection and Recycling. Discussion and possible action.

- B. **City of Portola Fire Department** – Review and Discuss Fire Department Budget Amendments. Discussion, possible action.
- C. **Personnel Policy** – Consider updates to sections 10.2 and 17.4 of the Personnel Policy and addition of Section 15.2.5. Discussion, possible action.
- D. **ADA Park Improvements, CDBG** – Report on progress of the ADA improvements at West End Park and City Park. Discussion, possible action.
- E. **“Lost and Found” Bike Race** – Discussion and coordination regarding City participation in the upcoming Lost and Found Bike Race. Discussion, possible action.
- F. **Community Development Committee** – Presentation of topics covered at the Community Development Committee meeting. Discussion, possible action.

## 9. CLOSED SESSION

- A. **Existing Litigation** – Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.
- B. **Anticipated Litigation** – Pursuant to Government Code Section 54956.9(d)(4), Deciding whether to initiate litigation, two cases.

## 10. ADJOURNMENT