

**PORTOLA CITY COUNCIL
MEETING MINUTES
October 28, 2015
6:00 p.m.**

1. CALL TO ORDER

Mayor Gault called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE

Mayor Gault led the Council in a moment of silence and the reciting of the pledge of allegiance.

3. ROLL CALL

Councilmembers Oels, Larrieu and VanDahlen were present. Mayor Pro Tem Powers and Mayor Gault also responded to roll call. City Planner Karen Downs and City Clerk Melissa Klundby were also in attendance.

4. PUBLIC COMMENT

Bob Morton thanked the Public works department for cleaning the gutter and sidewalk on Commercial Street in front of the “Ponderosa Bowl” fire area.

Susan Jacobson, Vice President of the Purple Pride Booster Club presented the Council with a thank you letter from the Booster Club, acknowledging the work done by the Public Works Department for the homecoming parade.

Larry Douglas commented on the “Lake Davis Trial” in Quincy.

Mick Housel asked about the status of the cleanup of the Bowling Alley property damaged by the fire.

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

Councilmember Larrieu reported that he had attended the Transpiration Commission meeting and noticed that the Map of Plumas County did not include the City of Portola; Councilmember Larrieu requested that the Transportation Commission revise the map.

Mayor Pro Tem Powers reported that he had also attended the Transportation Commission meeting and is working on numerous projects which he will report on in the future.

Councilmember Oels reported on the final work done on the Turner Springs project.

Mayor Gault reported that she will be a mentor for a high school student who is doing her senior project on small city government. Mayor Gault also reported that she had been given a tour by Public Works Director Todd Roberts of the Landfill and reviewed the runoff issues.

B. Staff Communications

City Planner Karen Downs reported that City Manager Robert Meacher and City Finance Officer Susan Scarlett were in attendance at a mandatory SCORE meeting. She also reported on the numerous projects the City Staff has been working on.

6. CONSENT CALENDAR

- A. Minutes** - Adopt the minutes of the Regular City Council meeting held on October 14th, 2015.
- B. Claims** - Adopt Resolution No. 2266 authorizing payment of claims for the period of October 10th, 2015 through October 23rd, 2015.

Finding no Council or public comment, Mayor Pro tem Powers made a motion to adopt the minutes Regular City Council meeting held on October 14th, 2015 and to adopt Resolution No. 2266 authorizing payment of claims for the period of October 10th, 2015 through October 23rd, 2015. Councilmember Larrieu seconded the motion and it was unanimously approved.

7. ORDER OF BUSINESS

- A. A-15 Project -Phase II** – Consider request to adopt plans, specifications and estimate for Phase II of the A-15 Project. Discussion, possible action.

City Engineer Dan Bastian gave the staff report and a brief history of the A-15 project. Mr. Bastian explained that all of the funds expended on this project are reimbursed through Caltrans and that consideration of the request to adopt plans, specifications and estimate for Phase II of the A-15 Project by the Council was required by law and would allow for the timely solicitation for bids for this project to happen.

The Council asked for public comment and Bob Morton asked for clarification of the scope of the project. Mr. Bastian reported that the project is for surface repair and curb and gutter installation originating on A-15 where Phase I terminated and continuing on to the four way intersection on Commercial Street.

Finding no further comment or discussion Councilmember Larrieu made a motion to adopt plans, specifications and estimate for Phase II of the A-15 Project, and to authorize Dan Bastian to begin the bid process for this project as presented. Mayor Pro Tem Powers seconded the motion and it was unanimously approved.

- B. State Parks Off Highway Vehicle Grant** – Consider City involvement in developing a Grant Application. Discussion and possible action.

Mayor Gault thanked the public for their participation on this topic. Councilmember Larrieu made a motion directing Staff to discontinue efforts in pursuing an application for a State Parks OHV grant to purchase, annex, and develop an OHV public park at the “Carmichael” property, and to rescind the July 22, 2015 Council decision to develop a budget and expend funds through the development of a grant with Grant Writers Administrators. Councilmember Oels seconded the motion and Mayor Gault opened the item to public comment.

Mr. Jerry Simison presented the Council with a copy of the petition against the proposed OHV Park. Numerous members of the public spoke in opposition of continuing to research an OHV park on the property in question because it is too much impact to the property. Several members of the public spoke in

favor of pursuing a grant for the purchase of the property by the City as it is well used and enjoyed by the community. Still others commented that it was important to keep working together to find a solution and to keep researching the project.

Following extensive public comment Mayor Gault reminded the Council that there was still a motion and a second and finding no changes to that motion; asked for a roll call vote. All members of the Council voted to direct staff to discontinue work on the State Parks OHV application during a roll call vote.

8. CLOSED SESSION

- A. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

The Council took a five minute recess and reconvened in closed session. There was no reportable action from the closed session.

9. ADJOURNMENT

Councilmember Larrieu made a motion to adjourn the meeting at 7:55 p.m. Councilmember Oels seconded the motion and it was unanimously approved.

Respectfully Submitted,

Melissa Klundby, City Clerk