

# CITY OF PORTOLA

## CITY COUNCIL REGULAR MEETING AGENDA

**Regular Meeting**  
**Wednesday, June 26, 2018**  
**6:00 p.m.**



**City Hall Council Chambers**  
**35 Third Avenue**  
**Portola, CA 96122**

### Councilmembers

Mayor Tom Cooley  
Mayor Pro Tem Phil Oels  
Councilmember Pat Morton  
Councilmember Bill Powers  
Councilmember Stan Peiler

### City Staff

Interim City Manager Leslie Chryslor  
Public Works Director Todd Roberts  
Finance Officer Susan Scarlett  
City Attorney Steve Gross  
City Clerk Melissa Klundby

**Remote Telephonic Location: 109 Virgilia Avenue, Portola CA 96122**

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The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT CALENDAR:** These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page [www.cityofportola.com](http://www.cityofportola.com)

**CITY COUNCIL AGENDA  
REGULAR MEETING  
June 26, 2018  
6:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

**5. CITY COMMUNICATIONS**

- A. City Council Communications/Committee Reports**
- B. Staff Communications/Fire Chief Report**
- C. City Manager Report**

**6. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council regular meeting held on June 12, 2019.
- B. Claims** – Adopt Resolution No. 2395 authorizing payment of claims for the period of June 15, 2019 through June 21, 2019.

***Resolution No. 2395  
A Resolution of the City Council of the City of Portola  
Authorizing Payment of Claims for the Period  
June 12, 2019 through June 15, 2019***

- C. Response to Grand Jury**– Ratify Letter of Response from the City of Portola in response to the Findings and Recommendations in the 2018-2019 Plumas County Civil Grand Jury Portola Fire Protection and Emergency Medical Services Report.

## 7. ORDER OF BUSINESS

- A. **Ponderosa Drainage Improvement** – Review the Engineered Ponderosa Improvement Drainage Plan and associated budget amendment. Discussion and possible action.
- B. **Climate Change**- Presentation on Climate Change and Request for Action or Support. Discussion, direction to staff and possible action.
- C. **Public Hearing- 2019/2020 Operating Budget and Fee Schedule**- Receive public comment regarding the 2019/2020 Operating Budget and Fee Schedules. Discussion and possible action.
- D. **Investment Policy**- Review Resolution 2396, Acknowledging the Review, Receipt, Filing and Approval of the Statement of the Investment Policy. Discussion and possible action.

***Resolution 2396***

***A Resolution of the City Council of the City of Portola  
Acknowledging the Review, Receipt, Filing and Approval  
of the Statement of the Investment Policy***

- E. **2019/2020 Budget** - Consider adoption of Resolutions 2397, 2398, 2399, 2400, 2401 relating to the 2019/2020 City Budget. Discussion and possible action.

***Resolution No. 2397***

***A Resolution of the City Council of the City of Portola  
Approving and Adopting the Annual Appropriations Limit  
for Fiscal Year 2019/2020***

***Resolution No. 2398***

***A Resolution of the City Council of the City of Portola  
Approving the Operating Budget for Fiscal Year 2019/2020***

***Resolution No. 2399***

***A Resolution of the City Council of the City of Portola  
Adopting Monthly Rates for Water and Wastewater  
for Fiscal Year 2019/2020***

***Resolution No. 2400***

***A Resolution of the City Council of the City of Portola  
Adopting Monthly Rates for the Solid Waste Administration Fee  
for Fiscal Year 2019/2020***

***Resolution No. 2401***

***A Resolution of the City Council of the City of Portola  
Adopting Administrative Permit Fees, Application Fees  
and an annual Agenda subscription fees***

## 8. ADJOURNMENT